



LINN COUNTY BOARD OF SUPERVISORS

District 1 | Kirsten Running-Marquardt

District 2 | Ben Rogers

District 3 | Louis J. Zumbach

WORK SESSION AGENDA

Monday, October 30, 2023 | 10:00 AM

Formal Board Room | Jean Oxley Public Service Center

935 2nd St. SW, Cedar Rapids, Iowa

Call to Order

Public Comment: Five Minute Limit per Speaker

This comment period is for the public to address topics on today's agenda.

Minutes

Discuss and decide on meeting minutes.

Claims

Discuss and decide on claims.

Regular Agenda

Proclamation: Supporting Operation Green Light for Veterans

First consideration of an Ordinance Amending the Code of Ordinances, Linn County, Iowa by Amending and Adding Provisions in Chapter 10, Article VII, Relating to the Control of Lead-Based Paint Hazards

Discuss a Resolution Establishing Fees for Failure to Complete Lead Hazard Reduction.

Discuss the funding recommendations of the Linn County Opioid Settlement Committee.

Discuss the American Rescue Plan Act (ARPA) funding requests.

Approve 5 Day Class C Retail Alcohol License for Peppercorn Food Company, LLC, 5300 Otis Rd. SE.

Payroll Authorizations

Discuss and decide on Employment Change Roster (payroll authorizations).

Public Comment: Five Minute Limit per Speaker

This is an opportunity for the public to address the board on any subject pertaining to board business.

Correspondence

Appointments

Adjournment

For questions about meeting accessibility or to request accommodations to attend or to participate in a meeting due to a disability, please contact the Board of Supervisors office at 319-892-5000 or at bd-supervisors@LinnCountyIowa.gov.

LINN COUNTY



PROCLAMATION

Supporting Operation Green Light for Veterans

WHEREAS, the residents of Linn County have great respect, admiration, and the utmost gratitude for all the men and women who have selflessly served our country and this community in the Armed Forces; and

WHEREAS, the contributions and sacrifices of those who served in the Armed Forces have been vital in maintaining the freedoms and way of life enjoyed by our citizens; and

WHEREAS, Linn County seeks to honor individuals who have made countless sacrifices for freedom by placing themselves in harm's way for the good of all; and

WHEREAS, veterans continue to serve our community in the American Legion, Veterans of Foreign Wars, religious groups, civil service, and by functioning as County Veterans Service Officers in 29 states to help fellow former service members access more than \$52 billion in federal health, disability and compensation benefits each year; and

WHEREAS, Approximately 200,000 service members transition to civilian communities annually; and

WHEREAS, an estimated 20 percent increase of service members will transition to civilian life in the near future; and

WHEREAS, studies indicate that 44-72 percent of service members experience high levels of stress during transition from military to civilian life; and

WHEREAS, active military service members transitioning from military service are at a high risk for suicide during their first year after military service; and

WHEREAS, the National Association of Counties encourages all counties, parishes and boroughs to recognize Operation Green Light for Veterans; and

WHEREAS, the Linn County appreciates the sacrifices of our United States military personnel and believes specific recognition should be granted; therefore be it

RESOLVED, with designation as a Green Light for Veterans County, Linn County hereby declares from November 4th 2023 through Veterans Day, November 11th 2023 a time to salute and honor the service and sacrifices of our men and women in uniform transitioning from active service; therefore, be it further

RESOLVED, that in observance of Operation Green Light, Linn County encourages its citizens in patriotic tradition to recognize the importance of honoring all those who made immeasurable sacrifices to preserve freedom by displaying green lights in a window of their place of business or residence from November 4th through the 11th, 2023.

Linn County Board of Supervisors

Chairperson



ORDINANCE NO. - 10 - 2023

**AN ORDINANCE AMENDING THE CODE OF ORDINANCES, LINN COUNTY,
IOWA
BY AMENDING AND ADDING PROVISIONS IN CHAPTER 10, ARTICLE VII
RELATING TO THE CONTROL OF LEAD-BASED PAINT HAZARDS**

BE IT ORDAINED by the Board of Supervisors, Linn County, Iowa as follows:

SECTION 1. SECTION MODIFIED. The definition of “Certified elevated blood lead (EBL) inspector/risk assessor” provided in Chapter 10, Article VII, Section 10-242 of the Code of Ordinances, Linn County, Iowa, is hereby amended to read as follows:

Certified elevated blood lead (EBL) inspector/risk assessor means a person who has met the requirements of 641 IAC 70.5(135) for certification or interim certification and who has been certified by the Iowa Department of Health and Human Services.

SECTION 2. SECTION MODIFIED. The definition of “Elevated blood level (EBL) child” provided in Chapter 10, Article VII, Section 10-242 of the Code of Ordinances, Linn County, Iowa, is hereby amended to read as follows:

Elevated blood level (EBL) child means any child who has had one confirmed venous blood level greater than or equal to 15 micrograms per deciliter.

SECTION 3. SECTION MODIFIED. Chapter 10, Article VII, Section 10-242 of the Code of Ordinances, Linn County, Iowa, is hereby amended by adding definitions hereby created to read as follows:

Active Lead Case means any child who has had one venous blood lead level greater than or equal to 10 micrograms per deciliter or a child who has shown an increase in their blood lead level.

Healthy Homes Assessment means an educational assessment tool developed by the US Department of Housing and Urban Development (HUD) and the National Center for Healthy Housing used to identify environmental exposures and structural conditions that could be detrimental to a family’s health.

SECTION 4. SECTION ADDED. The Code of Ordinances, Linn County, Iowa, is amended by adding thereto a new section in Chapter 10, Article VII numbered Sec. 10-244.1, hereby created to read as follows:

Sec. 10-244.1. - Healthy Homes assessment.

At the time a child becomes an active lead case or during an elevated blood lead (EBL) inspection, the health officer may conduct a Healthy Homes Assessment in the child’s primary residence.

SECTION 5. SECTION MODIFIED. Chapter 10, Article VII, Section 10-246(a) of the Code of Ordinances, Linn County, Iowa, is hereby amended to read as follows:

- a) When the health officer appointed by the local board determines that hazardous lead-based paint, a dust-lead hazard, or a soil-lead hazard is present in a residential dwelling unit or child-occupied facility where an elevated blood lead (EBL) child lives or visits frequently, the health officer shall issue a written notice to the owner within two weeks of the inspection and receipt of any laboratory results. The written notice shall require the owner to complete lead hazard reduction in a period not to exceed 30 days, however, the health officer may grant additional time at his or her discretion. Failure to correct the lead hazards in a safe manner within sixty (60) days, or during additional time granted by the health officer, shall result in a fee recommended by the board of health and established by resolution by the Linn County Board of Supervisors. Failure to pay these fees will result in the owner being liable for a county infraction plus the fees.

SECTION 6. REPEALER. All ordinances or parts of ordinances in conflict with this ordinance are hereby repealed.

SECTION 7. SEVERABILITY. If any phrase, clause, sentence, paragraph, or section of this ordinance shall be declared invalid, unenforceable, or unconstitutional by the valid judgement or decree of a court of competent jurisdiction, such invalidity, unenforceability, or unconstitutionality shall not affect any of the remaining phrases, clauses, sentences, paragraphs, or sections thereof not adjudged invalid, unenforceable, or unconstitutional.

SECTION 8. SAVING. The Code of Ordinances, Linn County, Iowa, shall remain in full force and effect, save and except as amended by this ordinance.

SECTION 9. EFFECTIVE DATE. This ordinance shall be in effect after its final passage, approval and publication as provided by law.

LINN COUNTY BOARD OF SUPERVISORS

Louis J. Zumbach, Chair

Ben Rogers, Vice Chair

Kirsten Running-Marquardt, Supervisor

ATTEST:

Joel Miller, County Auditor

I, Joel Miller, Linn County Auditor, hereby certify that the above and foregoing is a true copy of an ordinance passed by the Linn County Board of Supervisors.

Joel Miller, County Auditor

State of Iowa
County of Linn

This instrument was acknowledged before me on the _____ day of _____, 2023, by Joel Miller as Linn County Auditor.

Notary Public, State of Iowa

First consideration on the _____ day of _____ 2023.

Second consideration on the _____ day of _____ 2023.

Third consideration and final passage on the _____ day of _____ 2023.

Published in *The Gazette* on the _____ day of _____ 2023.

RESOLUTION NO. 2023 - 10 -

**A RESOLUTION ESTABLISHING FEES FOR FAILURE TO COMPLETE LEAD
HAZARD REDUCTION**

WHEREAS, the American Academy of Pediatrics (AAP), the Agency for Toxic Substances and Disease Registry (ATSDR), the International Society for Environmental Epidemiology (ISEE), the Centers for Disease Control and Prevention (CDC), the Environmental Protection Agency (EPA), the Food and Drug Administration (FDA), and the Iowa Department of Health and Human Services have all reported on the risks of childhood lead poisoning and the need for prevention; and

WHEREAS, according to the American Academy of Pediatrics, childhood lead toxicity has been recognized for over 100 years; higher blood lead levels are associated with lower IQ scores, intellectual deficits, language difficulties, attention problems, diminished academic abilities, and behavior disorders including attention deficit/hyperactivity disorder and conduct disorder; and exposure to lead causes neurological damage, behavioral and learning disabilities, and hinders the ability of students to reach their full potential as adults; and

WHEREAS, exposure to lead can result in lifelong health effects, and because lead can mobilize during a pregnancy, exposure can result in multigenerational impacts, and there are no safe levels of lead in children's blood or safe levels of exposure to lead; and

WHEREAS, there are numerous sources of lead that can be found in the environment including lead chips, grit and dust from lead paint, and contaminated soils; and lead exposure can also result from certain occupational and recreational activities of individuals and their families, including certain artistic pursuits and marksmanship/shooting firearms; and

WHEREAS, the number one source of lead poisoning in Linn County is chipping and peeling lead-based paint and lead dust found in target housing, which is housing constructed before 1978, and in Linn County 53% of housing stock is pre-1978; and

WHEREAS, target housing is located disproportionately in low-income neighborhoods, a significant portion of which is investor-owned, and which is expected to be maintained free of lead hazards.

BE IT THEREFORE RESOLVED the Linn County Board of Supervisors hereby establishes the following fees, as set by the Linn County Board of Health, for failure to complete lead hazard reduction in accordance with Chapter 10, Article VII of the Code of Ordinances, Linn County, Iowa.

	Investor Owned	Owner Occupied
Within 30 days	\$0.00	\$0.00
After 30 days	\$0.00	\$0.00
After 60 days	\$750.00	\$0.00
After 90 days	\$1000.00	\$100.00

Every 30 days after	\$1500.00	\$150.00
Clearance testing	\$20/per dust sample	\$0.00

PASSED AND APPROVED this _____ day of _____, 2023.

LINN COUNTY BOARD OF SUPERVISORS

Louis J. Zumbach, Chair

Ben Rogers, Vice Chair

Kirsten Running-Marquardt, Supervisor

ATTEST

Joel D. Miller, Linn County Auditor

I, Joel Miller, Linn County Auditor, hereby certify that the Linn County Board of Supervisors duly adopted the foregoing resolution at a regular meeting by a vote of: _____ aye, _____ nay, and _____ abstained from voting.

Joel D. Miller, Linn County Auditor

Organization	Project Name	Project Description	Funding
AREA SUBSTANCE ABUSE COUNCIL	Safe Opioid Services Program (SOS)	ASAC will utilize a variety of individual and environmental services to prevent opioid overdoses and opioid overdose fatalities in Linn County.	\$ 133,369.00
Catherine McAuley Center	Strengthening Substance Abuse Recovery Support for Wmjens in Supportive Housing	Self-Management and Recovery Training (SMART)	\$ 10,000.00
Community Resources United to Stop Heroin of Iowa	CRUSH Peer Recovery Coach Response Team	2 Peer Recovery Coaches	\$ 73,650.00
Friends of the Linn County Family Treatment Court	RECOVERY COACH	Seeking funds to hire a recovery coach to work with families participating in family treatment court.	\$ 55,000.00
Linn County Sheriff's Office	Funding for Mental Health/Law Enforcement Liaison	Funding for Mental Health/Law Enforcement Liaison	\$ 54,000.00
Mercy Medical Center-Sedlacek Treatment Center	Opioid Treatment and Recovery Support	STC will provide a case manager as well as recovery support specialist to connect to community services and supports for those with an opioid use disorder.	\$ 157,710.90
Linn County Mental Health Access Center	Withdrawal Management Medical Director Funding	Medical Director to develop our community-based withdrawal management program.	\$ 69,832.68
			<u>\$ 553,562.58</u>

Linn County Department	Project Name	Request
Community Services	LCCS Technology Needs	\$ 76,370.00
Public Health	Childhood Healthy Homes Program	\$ 578,370.00
Veteran Affairs	General Assistance Lobby	\$ 15,430.00
Board of Supervisors	Homeless Coalition Position	\$ 225,000.00

Total of Requests \$ 895,170.00

Linn County Department ARPA Funding Request

Linn County Department LCCS

Department Contact Staci Meade

Email Staci.meade@linncountyiowa.gov

Project/Program Name: LCCS Technology Needs

Describe the project/activity for which you are requesting fund, including detail on the location. LCCS has a diverse array of programs that provide services to Linn County Residents. We are requesting funding for various technology needs within LCCS which are located at CSB, Detention, Access Center, Harris Building and within the community.

- **JDDS** – Juvenile Detention Provides emergency and short-term care, counseling and supervision in a safe, secure and emotionally stable residential environment; and in the home to youth ages twelve to eighteen, who allegedly have committed some delinquent offense and are determined to be a danger to themselves or the community by law enforcement and the juvenile court. Diversion services provide tracking, supervision and monitoring of youth that would otherwise be in a secure detention environment.

The computers and monitors requested from detention will be utilized by youth at the center, staff and a mental health professional that the center contracts with. They will be used for documenting mental health visits of youth at the center with the contracted mental health professional, zoom family visits with youth at the center, youth activities earned through the positive behavior reinforcement points system and increased management zoom meetings/payroll/evolve and scheduling duties since COVID began.

The printer/fax combo will be utilized to fax important information to courts and healthcare providers by staff and the contracted mental health professional.

- **MHAC** - The Access Center Provide 24x7 high quality crisis behavioral health treatment and support to help individuals achieve greater well-being and success. The Access Center conducts a variety of meetings with provider agencies, regulatory agencies, customers and other stakeholders. The meeting camera will allow for higher quality, more efficient virtual meetings.
- **Home Health** – The program provides temporary assistance with household chores, shopping, laundry and/or bathing. The support helps clients prevent or

reduce inappropriate institutionalization, due to incapacity and/or absence or limitation of the usual homemaker. Home Health would benefit from a common use desktop computer and monitor. The department previously had one that was reassigned to their team lead. Having this shared station will improve efficiency again.

- **CYD (Child Development Center and Family Support Services)-**

CYD hosts a variety of meetings and client appointments virtually. The laptop and meeting camera will allow for higher quality virtual meetings.

As technology use increases, supervisors have indicated the need for additional monitors to test software, complete documentation and work more efficiently.

The Family Support Services Programs provide services that are designed to intervene early in the lives of at-risk children and youth. Services include an in-home service for parents of early elementary students who have behavioral challenges; active support for parents experiencing depression, who require assistance accessing professional treatment services; and parent education for families with youth ages 10-14 years using a research-based model.

The tablets requested will allow staff to dictate directly into our visit record system allowing for more time with customers. We have seen increased mental health and socio-economic impacts on the families we serve so more time with them would allow us to provide more services and help us get them connected to resources to alleviate the negative impacts of the pandemic.

- **Ryan White Program** – The Ryan White program provides services to clients both in the community and remotely. The department has responded to changes in how clients prefer to receive services since the pandemic. While much of their case management still occurs with the client, they have expanded their remote work capabilities to improve efficiency and customer experience. The department would benefit from the conference room outfitting items to improve virtual meeting quality and efficiency. The department is also requesting portable monitors, tablet and accessories, a second monitor for the intake staff and signature keypads to further improve efficiencies.
- **LCCS Administration/Shared Use** - LCCS continues to host meetings in a variety of formats including virtually. Our departments often have advisory boards or committees that include internal and external participants.

Who will be responsible for performing the work and achieving stated goals and objectives? What are their qualifications/experience? Please include partner agencies.

- Dawn Schott
- Erin Foster
- Ashley Balias
- Stacey Lietz
- Nichole Baker-Jones
- David Thielen
- Gloria Witzberger

Under which approved ARPA requirements does your proposal concept fall?

- **Respond to the public health emergency** Many of our requests are due to the pandemic changing how we deliver services. We have seen an increase in demand for online appointments and visits with clients and meetings with community collaborators. We have also seen increased mental health and other crisis needs since the pandemic that relate to the items requested for Detention, Access Center and family units served by all LCCS units.
- **Respond to negative economic impacts** Many LCCS clients have been negatively impacted by the economic pressures the pandemic brought on. Our technology needs in Home Health, Ryan White and Child and Youth Development will help us better serve and advocate for our clients that are in precarious financial situations.
- **Water/Sewer Infrastructure**

Describe the project/program timeline and milestones.

The needs described will be implemented by LCCS Managers listed below. All can be completed within one month of procuring the requested items except for the Electronic Medical Record at the Access Center which can be implemented within 3-6 months.

- Dawn Schott
- Erin Foster
- Ashley Balias
- Stacey Lietz
- David Thielen
- Nichole Baker-Jones
- Gloria Witzberger

Describe how your proposal fulfills a public need that has been created or exacerbated by the COVID-19 pandemic, specifically identify the disproportionately impacted residents being served.

Describe how this program/project aligns with the strategic priorities of Linn County. These needs directly tie to the High Quality of Life strategic priority that LCCS' division mission below complements.

To address local health and human service needs by providing direct services, community planning and administration of local, state and federal funds in ways that promote service availability, access, cost effectiveness and quality.

Describe the project goals/objectives.

The project goal is for LCCS units to respond to the change in how customers prefer to receive and *are able to* receive services since the pandemic. We can troubleshoot the needs of clients more quickly which often prevents further negative mental health and socio-economic impacts of the pandemic.

Requested ARPA funding amount.

\$76,370

What is the total cost of the project/activity?

\$76,370

Please include a detailed budget of the proposed project with a description of each budget item, including administrative costs. You may also email the budget document to ARPA.application@linncountyiowa.gov . Reference the Department and Project Name in the Subject line.

Indicate if this proposal is a one-time investment or creative ongoing expenses.

All requests are one time.

If ongoing expenses, please describe how future operations will be funded.

Department	Items	Amount
Juvenile Detention and Diversion	Laptop (1)	1,800.00
	Desktops (1)	880.00
	Monitors (1)	180.00
Mental Health Access Center	OWL Meeting Camera (1)	1,200.00
Home Health	Desktops (1)	1,200.00
	Monitors (1)	150.00
CYD - Family Support Services	Tablets (2)	4,000.00
	Tablet Cases (2)	200.00
	Laptop (1)	1,800.00
	OWL Meeting Camera (1)	1,200.00
CYD - Child Development Center	Monitor (1)	180.00
	Tablets (5)	10,000.00
	Tablet Cases (5)	500.00
Ryan White	TV (for conf room)	825.00
	Presenter Display Control (for conf room)	500.00
	Wall Mount & Cables (for conf room)	400.00
	Tablet (1)	1,655.00
	Keyboard & Touch Pad (1)	149.00
	Docking Station (1)	155.00
	Business Protection Plan (1)	202.00
	Portable Monitors (6)	1,764.00
	Monitor (1)	200.00
	Wireless Keyboard & Mouse (1)	70.00
LCCS Administration/Shared Use	Signature Keypads (2)	620.00
	Smart Boards (for conf rooms)	31,360.00
	TVs (for conf rooms)	7,200.00
	OWL Meeting Camera (for conf rooms)	4,800.00
	Surface Pro	3,000.00
	Monitor (1)	180.00
		76,370.00

Linn County Department ARPA Funding Request This form is intended for use by Linn County Departments to apply for ARPA Funds for projects or programs that respond to a public need created or exacerbated by COVID-19.

Linn County Department

Linn County Public Health

Department Contact

Pramod Dwivedi

Email

Describe the project/activity for which you are requesting funding, including detail on the location.

Childhood Lead Poisoning Prevention Program (CLPPP) is a stated funded grant that requires case management and environmental management for families that have a child with an elevated blood lead level. We are legally mandated to respond when we have a child with high lead poisoning levels above 10 ug/dl and we are required to perform a lead inspection/ risk assessment and issue a Notice of Violation when we have a child above 15 ug/dl. It has been established through the Alliance for Environmental Hazard Group that local resources do not exist for these families to correct the lead hazards.

Healthy Homes Assessment is a practice that encompasses lead hazards plus other hazards such as mold, pesticides, pest control, radon, structural issues, domestic hygiene, fire safety, fall prevention and many more. We recently asked the BOS to incorporate this assessment into LCCO Lead –Based Paint code, which means if passed we can identify hazards for the family and occupants prior to issuing a notice of violation.

We are requesting funding to correct lead hazards when a confirmed 15 ug/dl blood lead case is identified, when a 10 ug/dl blood lead case is identified we request funding that correct the lead hazards that have been prioritized in these families' homes by establishing a contract with community partners and local businesses that are Iowa Lead Certified.

We are requesting funding to correct through prioritization of the hazards by the family and the healthy homes assessor by providing healthy homes tool kits, contract work such as pest control, cleaning work, dumpsters, and other resources needed to correct the hazards that are approved with this funding.

We are requesting funding to support our community partners by establishing a contract between each partner with an approved list of hazards they can correct when encountering a family with a six-year-old or younger that financially qualify. This funding is to complement their current funding streams to correct healthy home hazards within the population they work, this is preventative.

Many of our lead poisoned families are low income that live in affordable housing. Approximately half of our lead poisoned families are in rental and the other half are in owner occupied. We serve all of Linn County families that have a blood lead test that is elevated, but many of our cases are located within the CDBG area. For the purposes of this funding, we will only serve owner occupied with these funds.

We receive many calls requesting assistance for pest control. Cockroaches and bedbugs are the number one calls we receive. We would like to request ARPA funding to assist owners and tenants with pest control. For owner occupied we would provide a pest control tool kit that includes monitoring devices, mattress encasement, vacuums, cleaning services, decluttering devices, and if needed hire a commercial pest control service to work on the pest population. For those in single-family tenant dwelling we will do the same as owner occupied. For tenants in multi-family housing, we will assist will providing a pest control tool kit mentioned above. This shall include assistant if needed to install the mattress encasements and the monitoring devices.

Who will be responsible for performing the work and achieving stated goals and objectives? What are their qualifications/experience? Please include all partner agencies.

Ruby Perin (BA, HHA, LIRA), Healthy Homes Branch Manager will be responsible for the over all goals of this project. Ruby has over 21 years of experience working with environmental public health and housing. Her specific experience includes over twenty years as a State Certified Lead Inspector/Risk Assessor working with contractors and homeowners on lead safe work practices, cleaning for clearance testing, and maintaining leaded surfaces, she has worked on HUD's Lead & Healthy Homes Grant and is familiar with many processes, Linn County Public Health received a NACCHO Certificate of Promising Practice for Radon Test Distribution through Direct Care Providers and an EPA Certificate of Appreciation for work completed in Radon The Healthy Homes Branch is responsible for our CLPPP program, Healthy Homes Assessment when we receive a referral, and general public health nuisance. The Healthy Homes Branch has staff that are trained in Lead and Healthy Home Hazards

HACAP is a partner with LCPH in this venture.

Matthew 25 – waiting.

Cedar Valley Habitat for Humanity is interested, we need to connect.

Under which approved ARPA requirement does your proposal concept fall?

Services to Disproportionately Impacted Communities

Describe the project/program timeline and milestones.

During this project, we will meet quarterly or as needed to troubleshoot any issues that come up, it is our intention to draft up the contracts for each supporting partner as each family will receive a Healthy Homes Assessment, tool kit, and funding to address the hazards if they financial qualify. We know HACAP is lead certified and has healthy homes training, one of the first things we need to decide is who is going to perform the Healthy Homes Assessments for other supporting partners. We also need to finalize the number of dwellings each partner will take for a total of 75 homes, how we will communicate the hazards for tracking and which ones were addresses with family input. Below you can see our timeline to impact 75 families in their home between the award and the end of 2026. It is our intention to have this money contracted out or spent by the end of 2026.

Activity	Q3 – Jan 24	Q4	Q1 – June 2024	Q2	Q3	Q4	Q1 – June 2025	Q2	Q3	Q4	Q1 – June 2026	Q2
miles	10.00%	15.00%	25.00%	30.00%	40.00%	50.00%	60.00%	65.00%	75.00%	85.00%	95.00%	100.00%
Workplan Milestone	7.5	11.25	18.75	22.5	30	37.5	45	48.75	56.25	63.75	71.25	75
Number Hazards Identified												
Number of Hazards Corrected												

We expect to help 50 or more families with bedbugs or other public health pest of concern during the grant period.

Describe how your proposal fulfills a public need that has been created or exacerbated by the COVID-19 pandemic, specifically identify the disproportionately impacted residents being impacted.

During the pandemic our children were sent home, those that are disproportionately impacted are the children that were exposed twenty-four hours a day seven days a week in the home with mold, lead hazards, cockroaches, bed bugs, and other. Furthermore, during this time frame the number of children screened for lead dropped from 4840 to 3945 in 2020.

Describe how this program/project aligns with the strategic priorities of Linn County?

This project aligns with customer satisfaction, high quality of life, and health. This project started as a health equity project for our Branch, data shows more black children than white children come back with an elevated blood lead level. Those that are impoverished can't afford all the maintenance affordable homes needs to stay healthy. Through this funding we can assist families in need.

Describe the project goals/objectives.

By December 31, 2026, we will decrease the number of children less than six years at risk of lead poisoning and other home hazards identified in Linn County, Iowa from unconfirmed 3.0% to <0.5% through education, providing supporting partners funding and access into the dwelling unit to correct the hazards for those that financially qualify, and through remediation of the hazards according to best practice and law.

Objective 1.0 – Provide our families with verbal and written materials, QR code to our website, Healthy Homes tool kit, and we will reimburse the family member that goes to Lead Renovator training when they can show us the State of Iowa Certification. Furthermore, we will engage the communities by hosting a Lead Renovator Course(s)

Objective 2.0 - Establish contracts between businesses and local community partners that LCPH and families can call for assistance to use best practices when remediating.

Objective 3.0 – Track the number of hazards identified for each property and track the number of hazards corrected for each property.

If other funding is available, we would like to work on an environmental health worker job description and a stipend, this person lives in the community in which we target.

Financial Information

Requested ARPA Funding Amount?

\$578,370.00

What is the total cost of the project/activity?

\$682,765.96

Indicate if this proposal is a one-time investment or creates ongoing expenses.

One-time investment

	# of units	Cost per Unit	
HACAP	20	6000	\$120,000.00
Matthew 25	15	6000	\$90,000.00
CV Habitat for Humanity	15	6000	\$90,000.00
LCPH	22	6000	\$132,000.00
- EBL	3	21500	\$64,500.00
Lead Renovator Training	2	3000	\$6,000.00
Tool Kit	75	150	\$11,250.00
Clearance Testing	975	10	\$9,750.00
2 Clearance Testing	487	10	\$4,870.00
			\$528,370.00
Pest Control			\$50,000.00
TOTAL			\$578,370.00

Linn County Department ARPA Funding Request

Linn County Department: Veteran Affairs

Department Contact: Dustin Peterson

Email: dustin.peterson@linncountyiowa.gov

Project/Program Name: Veteran Affairs/General Assistance Lobby

Describe the project/activity for which you are requesting funds, including detail on the location.

Currently, the Veteran Affairs/General Assistance lobby is arranged so that four or more customers are seated at a table, not allowing space to socially distance. Additionally, the current furniture coverings do not allow for daily cleaning with chemicals needed to sanitize for COVID-19. The proposed furniture purchase would allow for better social distancing in the lobby and the healthcare grade fabric would allow for better sanitizing.

Who will be responsible for performing the work and achieving stated goals and objectives? What are their qualifications/experience? Please include partner agencies.

The attached furniture quote is provided by Pigott, the preferred vendor for the Community Services Building. Additional quotes will be requested from at least two more local vendors.

Under which approved ARPA requirements does your proposal concept fall?

- **Respond to the public health emergency**
- ~~Respond to negative economic impacts~~
- ~~Water/Sewer Infrastructure~~

Describe the project/program timeline and milestones.

Once approved, the project timeline would be dependent on the vendor production schedule.

Describe how your proposal fulfills a public need that has been created or exacerbated by the COVID-19 pandemic, specifically identify the disproportionately impacted residents being served.

The current lobby furniture requires up to four customers to be seated at a table. This seating configuration does not allow for adequate social distancing from other customers. The majority of Veteran Affairs customers are age 50 and older and

considered high risk according to CDC information published on May 11, 2023. The close proximity of current lobby furniture, coupled with the age of our customers, increases the risk of COVID-19.

Describe how this program/project aligns with the strategic priorities of Linn County.

Updated lobby furniture would lead to improved Customer Satisfaction. Also, by reducing the risk of COVID-19 exposure, the updated lobby furniture would safeguard our customers' Health and lead to a High Quality of Life in Linn County.

Describe the project goals/objectives.

The goal of this project is to allow for social distancing while customers wait to be served. This social distancing will reduce the risk of exposure to COVID-19 and safeguard our customers' health.

Requested ARPA funding amount.

\$15,430

What is the total cost of the project/activity?

\$15,430

Please include a detailed budget of the proposed project with a description of each budget item, including administrative costs.

(8) Lounge Chairs with arms with upgraded healthcare grade fabric: \$9,080
(3) Square Side Tables: \$1,300
(6) Side Chairs with casters and upgraded healthcare grade fabric: \$3,450
Services – Specification, Freight, Delivery and Installation: \$1,600

Indicate if this proposal is a one-time investment or creates ongoing expenses.

This is a one-time investment.

If ongoing expenses, please describe how future operations will be funded.

N/A

LINN COUNTY VETERAN AFFAIRS

Lobby Seating Options

LOBBY FURNITURE

PRELIMINARY BUDGET

PRODUCT			
8	Lounge Chair with Arms Single seater Healthcare grade fabric	\$7,200.00	\$7,650.00
3	Square Side Table	\$1,200.00	\$1,300.00
6	Side Chair with casters Armless, upholstered back and seat	\$2,520.00	\$2,675.00
MISC			
	Services – Specification, Freight, Delivery and Installation	\$1,400.00	\$1,600.00
	GRAND TOTAL	\$12,320.00	\$13,225.00
OPTIONAL			
1	Bariatric Lounge Chair with Arm Healthcare grade fabric	\$1,350.00	\$1,430.00
1	Bariatric Side Chair with Arms Healthcare grade fabric	\$730.00	\$775.00

Note: Budget range reflects possible price increase in Jan 2024.

PRODUCT SOLUTIONS

Calidon Guest Chair



- Arm chair with hardwood frame
- Open arm and clean-out feature between back and seat
- Can be specified to gang together

PRODUCT SOLUTIONS

Calidon Side Table



- Solid, hardwood side table
- W22 x D22 x H20 IN.

PRODUCT SOLUTIONS

Verus Side Chair



- Offered with mesh back and upholstered seat and in a fully upholstered option
- Poly frame for easy cleaning
- Wall saver leg feature

PIGOTT

Linn County Department ARPA Funding Request

Linn County Department:

Linn County Board of Supervisors

Department Contact:

Ben Rogers

Email:

ben.rogers@linncountyiowa.gov

Project/Program Name:

Homelessness Systems Manager (jointly funded by the City of Cedar Rapids and Linn County for up to three years).

Describe the project/activity for which you are requesting funds, including details on the location.

Linn County and the City of Cedar Rapids have been committed to reducing the number of on-the-street homeless and those at risk of becoming homeless, specifically in the Cedar Rapids metro area. Linn County and the City of Cedar Rapids currently partner to fund the cold weather overflow shelter owned by Linn County.

In the summer of 2023, the City of Cedar Rapids brought in a national homeless consulting firm, the National Alliance to End Homelessness, to assess and review our community's systems, non-profit infrastructure, and resources for addressing the increasing homeless population in and around the downtown of Cedar Rapids. One of the Alliance's top recommendations was creating a Homelessness Systems Manager.

A job description has been created that outlines the roles, responsibilities, and expectations of this position:

- Monitor Homelessness Management Information Systems (HMIS) to collect client-level data and data on the provision of housing and services to individuals and families at risk of and experiencing homelessness
- Stay up to date on current Housing and Urban Development (HUD) notices, policy changes, and funding opportunities
- Stay up to date and educate non-profit providers and local governments on best practices for Diversion, Prevention, Rapid Re-Housing (RRH), Permanent Supportive Housing (PSH), and Transitional Housing (TH)
- Monitor program outcomes, policies, and procedures as established by a Local Oversight Board
- Provide technical assistance to programs to provide best practices
- Provide necessary community training including diversion, coordinated entry
- Oversee the operation of the Local Oversight Board by scheduling meetings, creating agendas, meeting minutes, etc.
- Provide administrative support for Sub-Committees of the Local Homelessness System Oversight Board, such as persons with lived experience committee
- Monitor federal funding streams, amounts, and funded interventions

To accomplish this objective, Linn County and the City of Cedar Rapids have agreed to split the costs of hiring a temporary position for up to three years. This position will be housed at the East Central Iowa Council of Government (ECICOG) in the Housing Trust Fund for the Linn County program. This provides several benefits including municipality neutrality since this is a jointly funded position and will be housed within an organization that has staff expertise in housing, transportation, and regional planning. It is important to note this position will not provide direct social service support to individuals who are homeless as this position is reviewing data, monitoring local, state, and federal grants, and creating systems that assist homeless individuals in getting the right service, from the right provider at the right time.

Who will be responsible for performing the work and achieving the stated goals and objectives? What are their qualifications/experience? Please include partner agencies.

The person hired for the Homelessness Systems Manager will work with the City of Cedar Rapids and Linn County to create a Local Oversight Board that will assist the manager in establishing key performance indicators, priority initiatives, and expectations and deadlines for tasks. The Systems Manager can also report on activities to both the City of Cedar Rapids Council and the Linn County Board of Supervisors.

This position is expected to interface with and collaborate with community non-profit organizations that provide direct services and support to the homeless population. The position will be housed at ECICOG and jointly funded by Cedar Rapids and Linn County for up to three years.

Under which approved ARPA requirements does your proposal concept fall?

- Respond to the public health emergency
- Respond to negative economic impacts
- Water/Sewer Infrastructure

Response to negative economic impacts

Describe the project/program timeline and milestones

This position will have up to December 31, 2026, to expend funds appropriated for this position and all relevant activities per the guidelines of ARPA.

Once established, the Local Oversight Board will create milestones, deadlines, and expectations and review the performance of the Homelessness Systems Manager. ECICOG will provide space, and access to a computer, printer, and technology relevant to their daily duties.

Describe how your proposal fulfills a public need that has been created or exacerbated by the COVID-19 pandemic, specifically identify the disproportionately impacted residents being served

The number of on-the-street homeless as counted by the semi-annual Point In Time count has shown a meteoric rise in the number of individuals homeless in our community, specifically concentrated in and around the downtown of Cedar Rapids. These populations were impacted by the closure of public spaces (i.e. ground transportation center, downtown library) during the pandemic and after the eviction moratorium was lifted. Individuals who are homeless have few options for congregating safely and to reduce the spread of the COVID-19 virus, including Linn County's cold weather overflow shelter. Individuals who are homeless receive fewer medical services including vaccinations, preventative health care, and access to services for improving personal hygiene which puts them at greater risk for COVID-19.

Describe how this program/project aligns with the strategic priorities of Linn County.

Quality of Life:

Linn County has a rich history of providing critical human and social services for individuals who are at risk of homelessness and on-the-street homelessness, including a cold weather overflow shelter, General Assistance, assistance to veterans, and mental health services.

Describe the project goals/objectives.

From the Homeless Systems Manager job description:

- Monitor Homelessness Management Information Systems (HMIS) to collect client-level data and data on the provision of housing and services to individuals and families at risk of and experiencing homelessness
- Stay up to date on current Housing and Urban Development (HUD) notices, policy changes, and funding opportunities
- Stay up to date and educate non-profit providers and local governments on best practices for Diversion, Prevention, Rapid Re-Housing (RRH), Permanent Supportive Housing (PSH), and Transitional Housing (TH)
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- Monitor federal funding streams, amounts, and funded interventions

Requested ARPA funding amount:

\$75,000/year for up to 3 years (\$225,000)

What is the total cost of the project/activity?

The City of Cedar Rapids and Linn County have estimated this position could require up to \$150,000/year. Linn County requests \$75k/year for up to three years (\$225,000). This is an estimate based on the current market conditions for hiring individuals with specialized skill sets which include the job description outlined previously in the application.

Please include a detailed budget of the proposed project with a description of each budget item, including administrative costs. You may also email the budget document to ARPA.application@linncountyiowa.gov. Reference the Department and Project Name in the Subject line.

Indicate if this proposal is a one-time investment or creative ongoing expense.

One-time investment utilizing three years of ARPA appropriations to be fully expended by December 31, 2026

If ongoing expenses, please describe how future operations will be funded.