

BOARD OF SUPERVISORSDistrict 1 | **Stacey Walker**District 2 | **Ben Rogers**District 3 | **Louis J. Zumbach****JEAN OXLEY LINN COUNTY PUBLIC SERVICE CENTER**

935 2ND ST. SW

CEDAR RAPIDS, IA 52404

PH: 319-892-5000 | FAX: 319-892-5009

LinnCounty.org

**LINN COUNTY BOARD OF SUPERVISORS
MEETING AGENDA**

Monday, April 19, 2021

11 a.m.

Formal Board Room—Jean Oxley Public Service Center
935 2nd St. SW, Cedar Rapids, IA**Call to Order****Public Comment: Five Minute Limit per Speaker**

This comment period is for the public to address topics on today's agenda.

Minutes

Discuss and decide on meeting minutes.

Authorize Chair to sign, retroactive to April 14, 2021, a letter to Congresswoman Ashley Hinson in support of the PATCH (Providing Assistance to Community Homeowners) project.

Authorize Supervisor Ben Rogers to sign, retroactive to April 15, 2021, a letter to Congresswoman Ashley Hinson in support of the Tower Terrace Road improvement project receiving Community Project Funding (CPF).

Discuss proposed Major Site Plan, Case JM21-0001, request by B. Hancock Construction, Inc., owner, to reduce the existing drainage easement located at 1422 Timberlake Drive, Cedar Rapids, Iowa, by sixty-three (63) feet.

Public Comment: Five Minute Limit per Speaker

This is an opportunity for the public to address the board on any subject pertaining to board business.

Payroll Authorizations

Discuss and decide on Employment Change Roster (payroll authorizations).

Claims--Discuss and decide on claims.**Legislative Update**

Discuss and decide on action related to proposed legislation

Correspondence**Appointments****Adjournment**

To adhere to social distancing requirements, Linn County employees and the public may participate in this meeting as follows:

- 1) Conference call—telephone number 1-800-945-0974, access code 501116
- 2) Email questions or comments prior to or during the meeting to: bd-supervisors@linncounty.org

For questions about meeting accessibility or to request accommodations to attend or to participate in a meeting due to a disability, please contact the Board of Supervisors office at 319-892-5000 or at bd-supervisors@linncounty.org.

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April 14, 2021

The Honorable Ashley Hinson
U.S. House of Representatives
Washington, DC 20515

Dear Representative Hinson:

On behalf of the Linn County Board of Supervisors, I am pleased to offer this letter of support for the PATCH Program (Providing Assistance to Community Homeowners).

The PATCH program was established in the fall of 2020 after the August 10 derecho windstorm that impacted many properties and communities throughout Linn County. It was started by local organizations and government entities to assist homeowners in filling the gap of insurance coverage and to work through the process of successfully identifying a contractor and completing the work necessary to make their homes safe and habitable.

Early estimates suggest that the derecho damaged a majority of homes in Linn County – with up to 90-95 percent of homes in Cedar Rapids and surrounding communities having some form of damage. PATCH has proven to be an effective program, expeditiously providing financial resources and a connection to construction management.

Linn County has seen an increase in the number of people experiencing homelessness in the wake of the COVID-19 pandemic; it currently has the largest homeless population in its history, and the August 10 derecho has only exacerbated the situation. Without the work of area non-profits and the PATCH program, that number would surely continue to increase.

The Linn County Board of Supervisors wholeheartedly endorses the PATCH program and the service it provides to community homeowners.

Sincerely,

A handwritten signature in black ink, appearing to read 'Stacey Walker', with a stylized, cursive script.

Stacey Walker
Chair, Linn County Board of Supervisors

BOARD OF SUPERVISORS

District 1 | **Stacey Walker**

District 2 | **Ben Rogers**

District 3 | **Brent Oleson**

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April 15, 2021

Congresswoman Ashley Hinson

U.S. House of Representatives

1429 Longworth House Office Building

Washington, D.C. 20515

Dear Congresswoman Hinson,

This letter is in support of the application for consideration for the Tower Terrace Road improvement project in response to your solicitation for projects for the Community Project Funding (CPF). The Tower Terrace Road project is a long-planned arterial roadway project in the northcentral section of the Cedar Rapids Metro Area and will have profound impacts on personal and business travel, safety, and the economic vitality of the region.

The Tower Terrace Road improvement project is an arterial roadway project between I-380 and IA 13 that would span five jurisdictions, namely: Hiawatha, Robins, Cedar Rapids, Marion, and Linn County. The project has enjoyed ongoing cooperation with the MPO and Iowa DOT for project segments that include six (6) prior phases that have received STBG federal funding. The current request of CPF funding includes a portion of the preliminary design and survey needed to connect the prior completed six phases to each other through three primary gap sections and will widen the existing roadway near the west end of the corridor to create a continuous arterial route across the northern metro. The project will provide an overpass of Canadian National Railway (CN) and will also span two streams known as Dry Creek and Indian Creek. The CN is aware of the project and has collaborated with planning efforts for the proposed grade-separation plans.

Originally planned at 8.3 miles in length, only 3.7 miles of the project remains incomplete. Once complete, the Tower Terrace roadway project is expected to have the following impacts on the region:

1. Provide a more reliable roadway network for industrial and commercial freight traffic;
2. Provide a more reliable and direct route for commuters and students;
3. Improve EMS response times in the region through the construction of an overpass at the CN;
4. Support infill development and job creation along the corridor;
5. Improve connectivity and accessibility for pedestrians and bicyclists via the addition of a side path on both sides and along the roadways' length;
6. Improve access to the regional trails system; and,
7. Improve local water quality and storm water runoff management by incorporating water cleansing amenities along the corridor.

This multi-jurisdictional program has enjoyed sustained support from all five local governments including Lthrough ongoing collaborative meetings and active participation in the planning, funding, and construction process. Local planning for this project has been underway since the 1960s, and six phases of construction have already occurred, with current plans ongoing for Phase 7. Previous phases of this project have received local and regional financial support and have been included in TIP programming budgets including:

TPMS ID	PROJECT NAME	PROJECT NUMBER	JURISDICTION
25544	TT Rd C Ave Intersection	STBG-SWAP-1187(803)--SG-57	Cedar Rapids
25545	TT Rd C Ave to Alburnett	STBG-SWAP-1187(787)--SG-57	Cedar Rapids
34199	TT Rd C Ave to Summerset	STBG-SWAP-1187(785)--SG-57	Cedar Rapids
36940	TT Rd Interchange at I380	STBG-SWAP-3432()--SG-57	Hiawatha
39462	TTRD Western Interchange Project I380 to 1000' W of Miller	STBG-SWAP-1187(808)--SG-57	Cedar Rapids
39463	TTRD Eastern Interchange Project	STBG-SWAP-3432(611)--SG-57	Hiawatha

Recent analysis of the proposed project shows an **undiscounted net benefit cost ratio of 14.13:1**, illustrating the value of the Tower Terrace Road project and the effectiveness of any support provided.

Beyond financial commitments, this project has received local and statewide support for this project, with letters of support from both the public and private sectors, including previous letters of support within the past year from yourself, Governor Reynolds, and U.S. Senators Charles Grassley and Joni Ernst.

Completion of this project will improve the economic competitiveness and quality of life in Iowa's second largest metropolitan area and will improve the region's ability to attract and retain both employers and employees. This project will assist in keeping our economy strong and position the region for continued growth while cleaning our waters and improving our air.

Please consider this application and the Tower Terrace Road project for inclusion in the CPF. It is worthy of your support and will have a great impact on the future growth and stability of the economy in Eastern Iowa. We look forward to a positive response to the CPF application.

Sincerely,



Ben Rogers

Linn County Board of Supervisors

Linn County



Planning & Development
Linn County, Iowa

Unified Development Code Article IV
Section 107-71

Zoning Division

Major Site Plan Application

Page 1 of 3

Owner Information:		Applicant Information:	
Owner	Bhancock Const Inc.	Applicant	Same
Address	901 Boyson Rd Marian, IA 52302	Address	
Phone	319-981-2165	Phone	
Email	Brian@bhancockhomes.com	Email	
Surveying Co:		E-Mail	
Engineer: Matt Shoch - STS Civil		Mshoch@stscivil.com	
		Phone 319-350-8120	
Property Information:			
Property Address or Address Range (block)		1422 Timberlake Dr.	
Brief legal(s) (Sec./Twp./Range)		Timberlake 1st Lot #18	
GPN(s)		152745201500000	
Rural Land Use			
Map Designation			
Current Zoning		Residential	
Total Acres		1.55	
Submittal Requirements: See attached pages for additional submittal requirements.			
The undersigned is/are the owner(s) of the described property on this application, located in the unincorporated area of Linn County, Iowa, assuring that the information provided herein is true and correct. I hereby give my consent for the office of Linn County Planning and Development to conduct a site visit and photograph the subject property. This development is subject to and shall be required, as a condition of final development approval, to comply with all Unified Development Code policies, requirements, and standards that are in effect at the time of final development approval.			
Owner		Applicant	
Date	4-14-2021	Date	
Case #	Date Received		
Receipt#			

Prepared by and to be returned to: Stephanie Lientz, Linn County Planning & Development
935 2nd Street S.W., Cedar Rapids, Iowa 52404-2100, phone: (319) 892-5130

RESOLUTION APPROVING A MODIFICATION TO EASEMENT

RESOLUTION # _____

WHEREAS, B. Hancock Construction, Inc., owner; Case JM21-0001, is requesting the Linn County Board of Supervisors' permission to modify an existing drainage easement located at 1422 Timberlake Drive, Cedar Rapids, IA,

AND WHEREAS, the Linn County Technical Review Committee recommends the drainage easement as recorded on Lot 18 of Timberlake First Addition (Book 5451 Page 234) in 2003 be reduced in length by sixty-three (63) feet,

AND WHEREAS, said easement modification request and attachments thereto have been examined by the Linn County Board of Supervisors at a public meeting on April 19, 2021, all interested persons having been heard,

AND WHEREAS, the Linn County Board of Supervisors approve the application, Case JM21-0001, subject to the following conditions:

LINN COUNTY PLANNING & DEVELOPMENT – Zoning Division

1. Show location of all existing and proposed structures with distances to property boundaries.
2. The property owner shall sign an "Acceptance of Conditions" form which provides assurance that all conditions will be met prior to the Board of Supervisors Resolution of Approval, and specifically agrees to hold Linn County harmless from any and all damages or claims for damages that might arise or accrue by reason of approval of the drainage easement modification by the Linn County Board of Supervisors. Further, by signing the "Acceptance of Conditions" form, the property owner shall agree to allow employees of the County reasonable access to the property for inspection and for submission of documents to verify any additional information.

LINN COUNTY PLANNING & DEVELOPMENT – Building Division

1. All required permits shall be secured prior to commencement of construction activities.

LINN COUNTY ENGINEERING

1. Entrance permit required for new entrances and existing unpermitted entrances, Sec.11 and the Unified Development Code, Article IV, Sec. 107-72 § 2 (h)(5). All approved entrances shall be brought into conformance with County standards. One entrance per parcel is allowed.

NATURAL RESOURCES CONSERVATION SERVICE

1. Show the proposed drainage easement on site plan.
2. Show on the site plan, or provide documentation regarding the projected lowest floor elevation in proximity to the water.
3. A site plan showing the footprint of proposed structures and septic systems and wells.
4. Land disturbance greater than 1 acre in size, not associated with agricultural crop production, will require a NPDES permit granted by the Iowa Department of Natural Resources.
5. Submit erosion and sediment control plan for review and acceptance.

NOW, THEREFORE BE IT FURTHER RESOLVED, by the Board of Supervisors, of Linn County, Iowa, that said easement modification shall not be changed or altered in any way, without the approval of the Linn County Board of Supervisors. Said easement modification shall be recorded in order to be valid.

Passed and approved this 21st day of April, 2021.

Linn County Board of Supervisors

Chair

Vice Chair

Supervisor

Aye:

Nay:

Abstain:

Absent:

Attest:

Joel Miller, Linn County Auditor

State of Iowa)
) SS
County of Linn)

I, Joel Miller, County Auditor of Linn County, Iowa hereby certify that at a regular meeting of the said Board of Supervisors the foregoing resolution was duly adopted by a vote of:

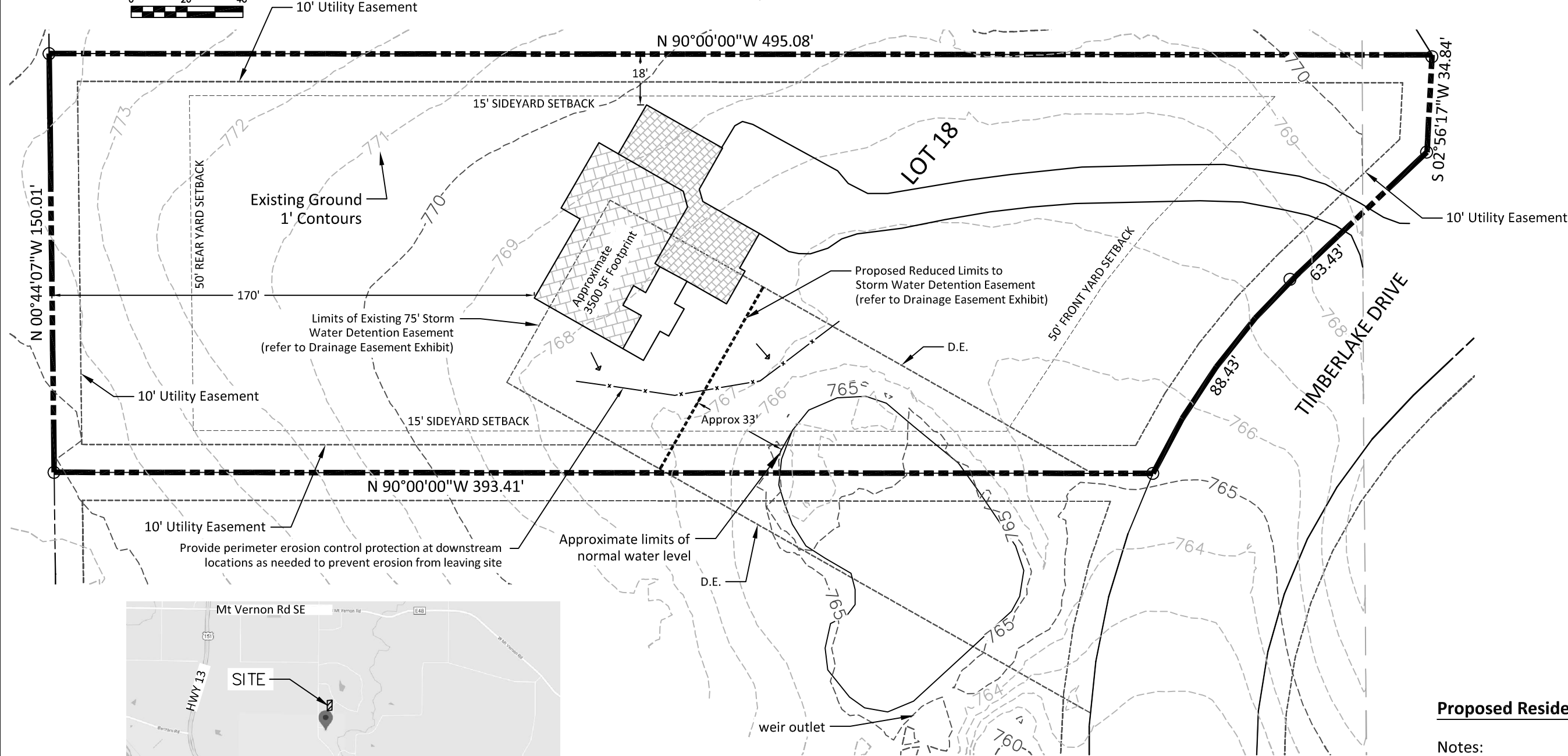
___ Aye ___ Nay ___ Abstain and ___ Absent from voting.

Joel Miller

Subscribed and sworn to before me by the aforesaid Joel Miller, on this 21st day of April, 2021.

Notary Public State of Iowa

SITE DEVELOPMENT PLAN
TIMBERLAKE 1st- LOT 18 (1422 TIMBERLAKE DR)
BERTRAM, IOWA 52403



LOCATION MAP (not to scale)

Title Holder and Applicant:
B Hancock Construction Inc
901 Boyson Road, Marion, IA 52302
Tel: 319-981-2165

LEGAL DESCRIPTION
LOT 18 TIMBERLAKE FIRST ADDITION TO LINN COUNTY IOWA

Proposed Residential on 1.55 Acre Lot

Notes:
Existing Zoning: RR1
Proposed building approximate size: 3500 SF

Setbacks: Front Yard- 50'
Side Yard- 15'
Rear Yard- 50'

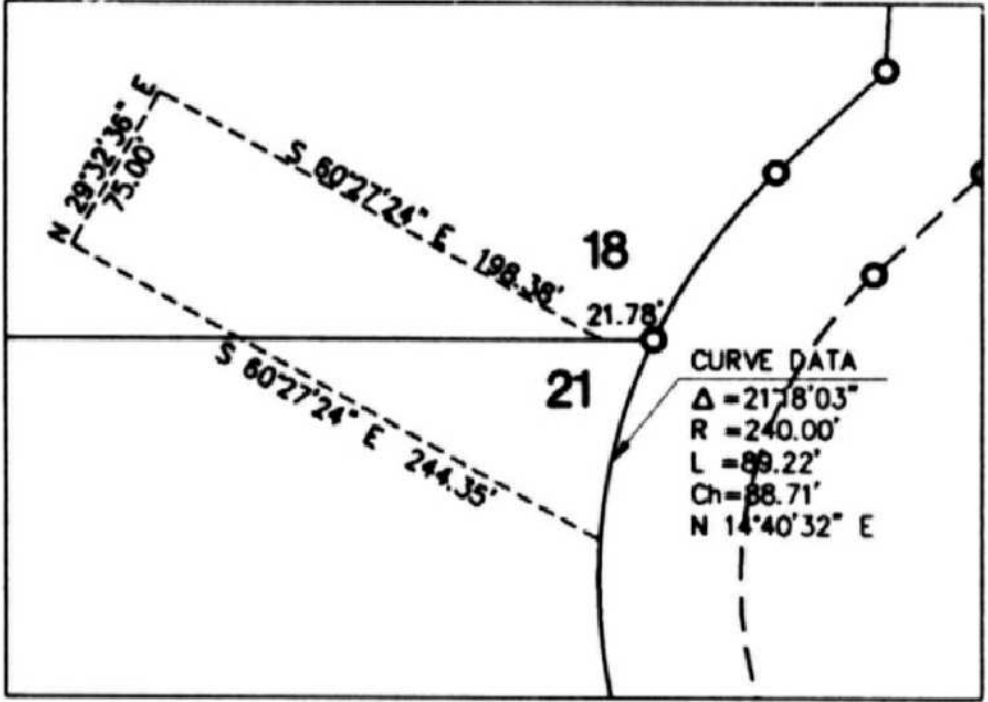
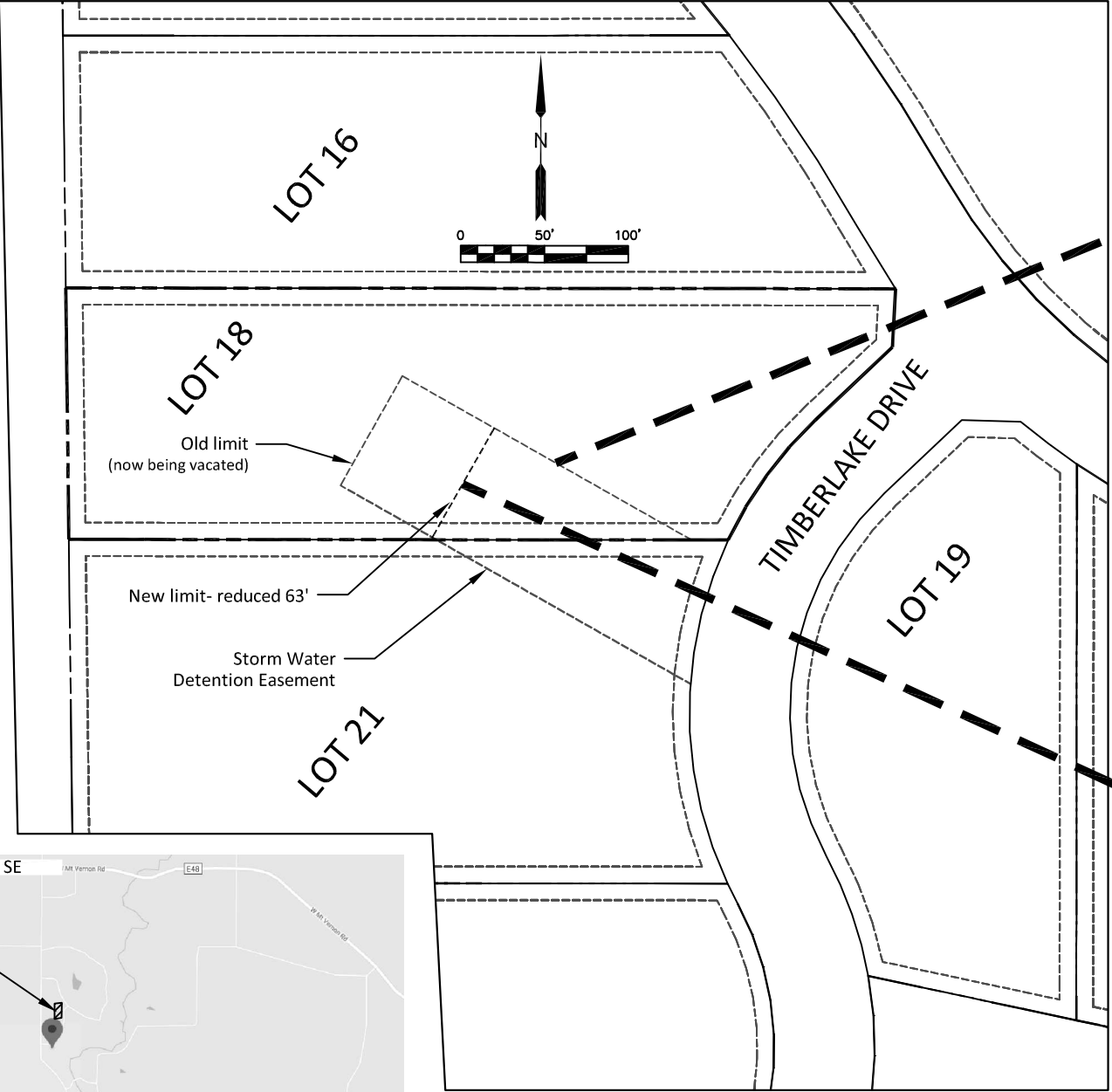
FOR REVIEW ONLY

I hereby certify that this Engineering Plan was prepared by me or under my direct supervision and that I am a duly Licensed Engineer under the laws of the State of Iowa.

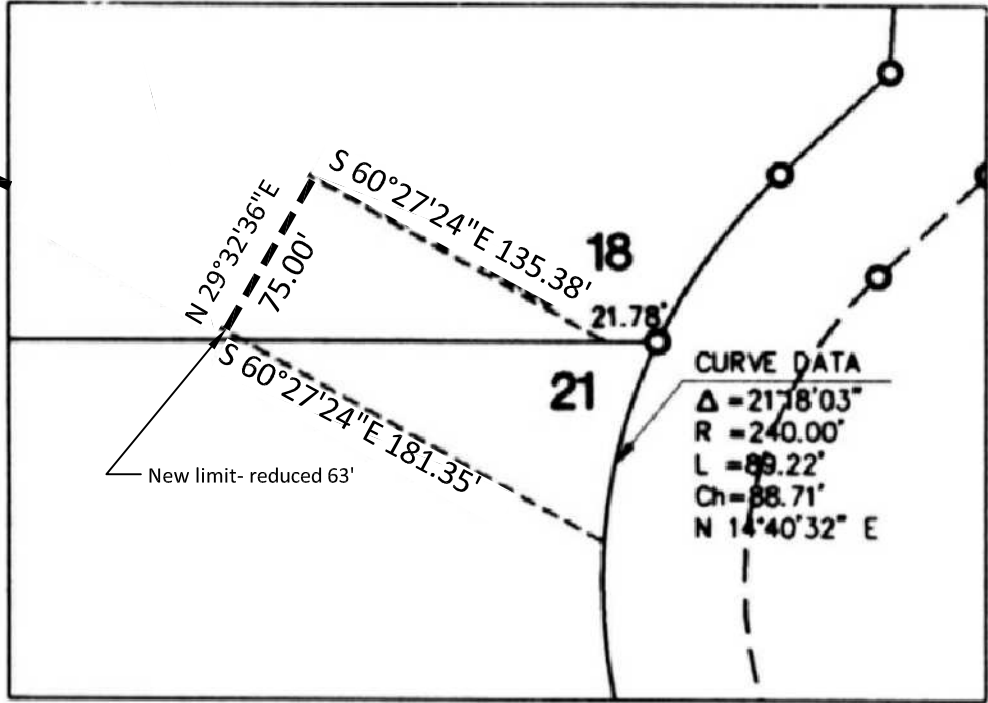
Matthew P. Shock License No. 18220
My renewal date is December 31, 2022
Covered by this seal: _____

No.		DATE	REVISION	BY	APPLICANT INFORMATION: B Hancock Construction Inc 901 Boyson Road, Marion, IA 52302 Tel: 319-981-2165	APPLICANT CONTACT: Brian Hancock T: 319-981-2165	PREPARED BY: STS CIVIL mshock@stscivil.com Tel: 319-350-8120		TIMBERLAKE 1st- LOT 18	Site Development Plan		Date 04/14/2021	Sheet No. S.01
												Project BH-2021-01	OF S.01

DRAINAGE EASEMENT EXHIBIT
TIMBERLAKE 1st- LOT 18 (1422 TIMBERLAKE DR)
BERTRAM, IOWA 52403



ORIGINAL TIMBERLAKE FIRST ADDITION FINAL PLAT EASEMENT



REDUCED STORM WATER DETENTION EASEMENT



LOCATION MAP (not to scale)