

BOARD OF SUPERVISORSDistrict 1 | **Stacey Walker**District 2 | **Ben Rogers**District 3 | **Louis J. Zumbach****JEAN OXLEY LINN COUNTY PUBLIC SERVICE CENTER**

935 2ND ST. SW

CEDAR RAPIDS, IA 52404

PH: 319-892-5000 | FAX: 319-892-5009

LinnCounty.org

**LINN COUNTY BOARD OF SUPERVISORS
MEETING AGENDA**

Monday, June 14, 2021

11 a.m.

Formal Board Room—Jean Oxley Public Service Center
935 2nd St. SW, Cedar Rapids, IA**Call to Order****Public Comment: Five Minute Limit per Speaker**

This comment period is for the public to address topics on today's agenda.

Minutes

Discuss and decide on meeting minutes.

Approve resolution transferring \$25,000 from the Attorney's appropriations to the Medical Examiner's appropriations

Public hearing vacate excess right-of-way along Boy Scouts Road located in the NE¼ SW¼ of Sec. 17-T85N-R5W

Resolution approving Temporary Use Permit, Case JTU21-0007, Troy & Lucinda Thompson owners; Clark Davidson, petitioner, requesting permission to operate the Lost 40 Music Festival, located at 838 Bolton Manor Rd, Springfield Iowa, retroactive from June 10, 2021 through June 13, 2021.

Discuss proposed Temporary Use Permit, Case JTU21-0004, Karl Haible, owner; Snowdrifters Inc., petitioner, requesting permission to operate the Big Town Showdown Truck and Tractor Pull, located at 812 Iowa Ave, Palo, Iowa.

Discuss an Agreement for Services between Linn County and Hawkeye Area Community Action Program (HACAP) for purchase and distribution of locally grown food to Linn County residents as part of the Employee CSA (Community Supported Agriculture) Program

Discuss Linn County Historic Preservation Commission Fiscal Year 2022 Preservation Grant funding recommendations

Discuss proposed Temporary Use Permit, case JTU21-0006, Wendling Quarries Inc., owner; Horsfield Construction, petitioner; request to operate a portable concrete plant at 6101 Blairs Ferry Road from June 16 until September 1, 2021

Discuss a Revised Change Order Number 2 from Unzeitig Construction Company for the Public Service Center Front Entrance Door Replacement and Subsurface Drainage Renovation Project

Discuss Health Solutions FY22 Master Agreement Schedule A

Discuss Memorandum of Agreement with the Assessor's Office and Human Resources/Risk Management

Discuss Group Insurance Policy

Discuss Performance Evaluation Policy

Discuss Telework Policy

Discuss and decide on the First Amendment to a Contract for Temporary Security Officer Services in Response to the COVID-19 Pandemic to allow for Per Mar Security Services to provide security services at the Linn County Mental Health Access Center

Public Comment: Five Minute Limit per Speaker

This is an opportunity for the public to address the board on any subject pertaining to board business.

Payroll Authorizations

Discuss and decide on Employment Change Roster (payroll authorizations).

Claims

Discuss and decide on claims.

Correspondence

Appointments

Adjournment

To adhere to social distancing requirements, Linn County employees and the public may participate in this meeting as follows:

- 1) Conference call—telephone number 1-800-945-0974, access code 501116
- 2) Email questions or comments prior to or during the meeting to: bd-supervisors@linncounty.org

For questions about meeting accessibility or to request accommodations to attend or to participate in a meeting due to a disability, please contact the Board of Supervisors office at 319-892-5000 or at bd-supervisors@linncounty.org.

RESOLUTION NO. 2021-06-

**A RESOLUTION APPROVING AN APPROPRIATIONS TRANSFER
WITHIN THE LINN COUNTY FISCAL YEAR 2021 ANNUAL BUDGET**

WHEREAS, the Linn County Board of Supervisors previously approved the Linn County Fiscal Year 2021 Annual Budget; and,

WHEREAS, it has been determined that it is necessary to transfer appropriations within the Public Safety and Legal Services area of said budget; and,

WHEREAS, sufficient appropriations are available to provide for the necessary transfer; and,

WHEREAS, said transfer is within the Public Safety and Legal Services service area, and is made by resolution of the Board of Supervisors in accordance with Iowa Code Section 331.434(6).

NOW, BE IT THEREFORE RESOLVED by the Linn County Board of Supervisors that appropriations within the Linn County Fiscal Year 2021 Annual Budget are revised as follows:

Organization	Transfer
Medical Examiner	\$25,000
Attorney	(\$25,000)

PASSED AND APPROVED this _____ day of June 2021.

LINN COUNTY BOARD OF SUPERVISORS

Stacey Walker, Chair

Ben Rogers, Vice Chair

Louis Zumbach, Supervisor

ATTEST:

Joel Miller, Linn County Auditor

I, Joel Miller, Linn County Auditor, certify that at a regular meeting of the Linn County Board of Supervisors duly adopted the foregoing resolution by a vote of

_____Aye _____Nay _____ Abstain and _____Absent from Voting.

Joel Miller, Linn County Auditor

EXHIBIT VACATION

PART OF THE NE 1/4 SW 1/4
SECTION 17, T85N, R5W
LINN COUNTY, IOWA

Legal Description:

A parcel of land located in the NE 1/4 SW 1/4 of Sec. 17-T85N-R5W of the 5th, Principle Meridian in Linn County, Iowa, more particularly described as follows: All that part of said NE 1/4 SW 1/4 of Sec. 17, lying northwesterly of the following described Secondary Road right of way described as follows: Beginning at a point that is 80 feet normally distant northwesterly from Sta 122+00; thence northeasterly to a point that is 70 feet normally distant northwesterly from Sta 125+00; thence northeasterly to a point that is 60 feet normally distant northwesterly of centerline Sta P.C. 127+90.3.

NW CORNER
NE 1/4 SW 1/4
SECTION 17
T85N, R5W

SE 1/4 NW 1/4
SECTION 17, T85N, R5W

BK. 1658, PG. 149
RIGHT OF WAY

ROAD RIGHT OF WAY
TO BE VACATED
(0.25 ACRE)

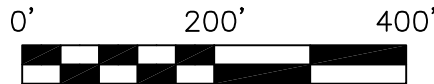
NORTH LINE
NE 1/4 SW 1/4

NW 1/4 SW 1/4
SECTION 17, T85N, R5W

NE 1/4 SW 1/4
SECTION 17, T85N, R5W

BOY SCOUTS ROAD

WEST LINE
NE 1/4 SW 1/4



GRAPHIC SCALE: 1" = 200'



SCOTT SURVEY INC.

Stephen M. Scott, P.E. & L.S.
Civil Engineer & Land Surveyor

319-540-5263

email@scottsurvey.com

P.O. Box 315, Center Point, IA 52213-0315

www.scottsurvey.com

Prepared by and to be returned to: MIKE TERTINGER, Linn County Planning & Development
935 2nd Street S.W., Cedar Rapids, Iowa 52404-2100 (319) 892-5130

RESOLUTION APPROVING A TEMPORARY USE

RESOLUTION # _____

WHEREAS, Troy & Lucinda Thompson, owners; Clark Davidson, petitioner, Case JTU21-0007, have requested the Linn County Board of Supervisors' permission to operate the Lost 40 Music Festival, located at 838 Bolton Manor Rd, Springville Iowa.

WHEREAS, said temporary use request and attachments thereto have been examined by the Linn County Board of Supervisors and approval of the request is subject to the following conditions:

WHEREAS, the Board of Supervisors makes the following Findings of Facts:

1. Planning & Development received the Temporary Use Permit application on Thursday, June 10, 2021 at 4:51pm.
2. Planning & Development was first made aware of this event via communication from Linn County Public Health on Wednesday, June 9.
3. The outdoor event will be begin at 6:30pm, Thursday June 10, 2021 through 7:30pm, Sunday June 13, 2021.
4. The parcel is currently zoned AG (Agricultural) containing 1.83 acres.
5. The subject parcel has a Rural Land Use Map designation of AA (Agricultural Area)
6. The event will include acoustic and electrified music performances, communal eating, live poetry and painting exhibitions.
7. The applicant website has indicated there are live music performances from 12 midnight to 6am on Saturday night and Sunday night.
8. All appropriate licensing, permits and insurance are required.
9. Applicant is providing parking across the street via a lease agreement with the property owner at 835 Bolton Manor Rd. Written evidence of this agreement has been provided to Planning & Development by the adjacent property owner.

10. The event is estimated to host between 50-500 people.
11. The applicant has provided 4 portable washrooms and a hand washing station.
12. Estimated number of vehicles trips per day for the event is approximately 100.
13. The number of parking spaces provided is approximately 75-85.

AND WHEREAS, the Linn County Technical Review Committee has examined the application and all conditions of approval are listed as part of this Resolution;

AND WHEREAS, the temporary use application has been examined by the Linn County Board of Supervisors at a public meeting on June 11, 2021, all interested persons having been heard;

WHEREAS, said temporary use request and attachments thereto have been examined by the Linn County Board of Supervisors and approval of the request is subject to the following conditions:

LINN COUNTY PLANNING & DEVELOPMENT – Zoning Division

14. The Temporary Use may be reviewed at any time during the duration of the permit to ensure that all conditions have been or are being met.
15. \$2,000,000 of liability insurance coverage is provided for the event dates, through Northland Casualty Company
16. Signage shall conform to Article V, Section 107-94, subsection (j). Temporary off site signs may be allowed, provided that:
 - a. No sign is placed on public property, or within a road right-of-way.
 - b. Sign size shall not exceed 16 sq. ft., or 6' in width, nor 5' in height.
 - c. All temporary signs are required to be removed on the day following the final event date.
17. The owner and petitioner shall sign an "Acceptance of Conditions" form which provides assurance that all conditions will be met prior to the Board of Supervisors Resolution of Approval, and specifically agrees to hold Linn County harmless from any and all damages or claims for damages that might arise or accrue by reason of approval of the Temporary Use permit by the Linn County Board of Supervisors. Further, by signing the "Acceptance of Conditions" form, the petitioner shall agree to allow employees of the County reasonable access to the property for inspection and for submission of documents to verify any additional information.

LINN COUNTY PLANNING & DEVELOPMENT – Building Division

1. All electrical wiring shall be in compliance with the National Electrical Code.
2. Platforms or structures planned for this event are required to meet building code requirements.
3. Accessible parking and access to the event site shall be provided.

LINN COUNTY ENGINEERING DEPARTMENT

1. Access shall be from existing entrance only.
2. No parking is allowed on Bolton Manor Rd.
3. No signage within county road right-of-way.
4. Applicant is responsible for maintain traffic control on Bolton Manor and Springville Rd.

IOWA DEPARTMENT OF TRANSPORTATION

1. No conditions to be met.

LINN COUNTY HEALTH DEPARTMENT

1. Linn County Public Health has not had adequate time to review the food & water services or sanitation plans for this event and, as such, will not recommend approval at this time.
2. Contact Linn County Public Health (892-6000) if selling food at the event.
3. Portable toilets are required, and hand-washing stations are strongly recommended.
4. Recommend hand-washing facilities for toilet area and the food prep areas.
5. Bottle water only as the applicant has not recently tested the well on the property.

LINN COUNTY SHERIFF'S OFFICE

1. An after-hour's call list shall be supplied to the Linn County Sheriff's Office for emergency situations.
2. If a traffic problem would occur, contact shall be made to the Linn County Sheriff's Office to help alleviate the problem.
3. Traffic control is to be provided by the applicant during operation. Traffic shall be maintained on Springville Rd and Bolton Manor Rd at all times.
4. No parking on Bolton Manor Rd. No parking on Springville Rd

LINN COUNTY EMERGENCY MANAGEMENT

1. A tone alert weather radio is required to be available on site and in use at any time the public is using the facility.
2. The applicant shall submit a Severe Weather Plan for approval by the Linn Co. Emergency Management Agency.

WHEREAS, failure to submit and/or comply with any of the conditions in a timely manner will revoke this Temporary Use Permit.

NOW, THEREFORE, BE IT RESOLVED, by the Linn County Board of Supervisors that said temporary use is hereby approved.

Passed and approved this 14th day of June 2021.

Linn County Board of Supervisors

Chair

Vice Chair

Supervisor

Aye:

Nay:

Abstain:

Absent:

Attest:

Joel Miller, Linn County Auditor

State of Iowa)
) SS
County of Linn)

I, Joel Miller, County Auditor of Linn County, Iowa hereby certify that at a regular meeting of the said Board of Supervisors the foregoing resolution was duly adopted by a vote of:

___ Aye ___ Nay ___ Abstain and ___ Absent from voting.

Joel Miller

Subscribed and sworn to before me by the aforesaid Joel Miller, on this 14th of June, 2021.

Notary Public State of Iowa

Prepared by and to be returned to: MIKE TERTINGER, Linn County Planning & Development
935 2nd Street S.W., Cedar Rapids, Iowa 52404-2100 (319) 892-5130

RESOLUTION APPROVING A TEMPORARY USE

RESOLUTION # _____

WHEREAS, Karl Haible, owner; Snowdrifters Inc., petitioner, Case JTU21-0004, have requested the Linn County Board of Supervisors' permission to operate the Big Town Showdown Truck and Tractor Pull, located at 812 Iowa Ave, Palo, Iowa located within the SW ¼ SW ¼ and the SE ¼ SW ¼ of 21-84-8.

WHEREAS, said temporary use request and attachments thereto have been examined by the Linn County Board of Supervisors and approval of the request is subject to the following conditions:

WHEREAS, the Board of Supervisors makes the following Findings of Facts:

1. Planning & Development received the Temporary Use Permit application on Wednesday, May 12, 2021.
2. The two parcels are currently zoned AG (Agricultural) and CNR (Critical Natural Resources), containing 38.82 acres, with approximately 22 acres of the two parcels designated for the temporary use activity.
3. The subject parcels have a Rural Land Use Map designation of NMUSA (Non-Metro Service Area) and CNRA (Critical Natural Resources Area).
4. The outdoor event will be held on Saturday August 21, 2021 at 812 Iowa Avenue, Palo, Iowa between the hours of 9am and 11pm.
5. Setup for the event will occur on Friday August 20, 2021 between the hours of 9am and 10pm.
6. The event will include a truck and tractor pull, food and beer concessions, & fireworks display.
7. Appropriate licensing, permits and insurance are required by various departments.
8. A tent will be setup for a security office and first aid station. An ambulance service and Palo Fire Dept. will be on site during the event hours.
9. The event will host approximately 1000-1200 people.
10. The applicant will provide parking signs, regular and handicapped portable toilets, and a hand washing station.

11. Estimated number of vehicles trips per day for the event is approximately 500-1000.
12. The number of parking spaces provided is approximately 2000.
13. Parking for all vehicles is provided on site.
14. The applicant will provide a uniformed Linn County Sheriff deputy for security throughout event location on Saturday, August 21, from 9am to 11pm.

AND WHEREAS, the Linn County Technical Review Committee has examined the application and all conditions of approval are listed as part of this Resolution;

AND WHEREAS, the temporary use application has been examined by the Linn County Board of Supervisors at a public meeting on June 14, 2021, all interested persons having been heard;

WHEREAS, said temporary use request and attachments thereto have been examined by the Linn County Board of Supervisors and approval of the request is subject to the following conditions:

LINN COUNTY PLANNING & DEVELOPMENT – Zoning Division

1. The Temporary Use may be reviewed at any time during the duration of the permit to ensure that all conditions have been or are being met.
2. \$2,000,000 of insurance coverage is provided for the event dates, through Neighbor Insurance (Center Point)
3. Signage shall conform to Article V, Section 107-94, subsection (j). Temporary off site signs may be allowed, provided that:
 - a. No sign is placed on public property, or within a road right-of-way.
 - b. Sign size shall not exceed 16 sq. ft., or 6' in width, nor 5' in height.
 - c. All temporary signs are required to be removed on the day following the final event date.
4. The owner and petitioner shall sign an "Acceptance of Conditions" form which provides assurance that all conditions will be met prior to the Board of Supervisors Resolution of Approval, and specifically agrees to hold Linn County harmless from any and all damages or claims for damages that might arise or accrue by reason of approval of the Temporary Use permit by the Linn County Board of Supervisors. Further, by signing the "Acceptance of Conditions" form, the petitioner shall agree to allow employees of the County reasonable access to the property for inspection and for submission of documents to verify any additional information.

LINN COUNTY CONSERVATION DEPARTMENT

1. No comments or conditions

LINN COUNTY PLANNING & DEVELOPMENT – Building Division

1. All electrical wiring shall be in compliance with the National Electrical Code.
2. Platforms or structures planned for this event are required to meet building code requirements.
3. Accessible parking and access to the event site shall be provided.

LINN COUNTY ENGINEERING DEPARTMENT

1. Access shall be from existing entrances within the city limits of Palo.
2. No parking is allowed on Blairs Ferry Road.
3. Signs shall be placed in the city limits or on private property.
4. Event organizer is responsible for traffic control IF the access from Blairs Ferry Road becomes congested.

IOWA DEPARTMENT OF TRANSPORTATION

1. No conditions to be met.

LINN COUNTY HEALTH DEPARTMENT

1. Contact Linn County Public Health (892-6000) if selling food at the event.
2. Continuously maintain all requirements of the Health Department throughout the event.
3. Portable toilets are required, and hand washing stations are strongly recommended.
4. Recommend hand washing facilities for toilet area and the food prep areas.

LINN COUNTY SHERIFF'S OFFICE

1. An after-hour's call list shall be supplied to the Linn County Sheriff's Office for emergency situations.
2. If a traffic problem would occur, contact shall be made to the Linn County Sheriff's Office to help alleviate the problem.
3. Traffic control is to be provided by the applicant during operation. Traffic shall be maintained on Blairs Ferry Road at all times.

LINN COUNTY EMERGENCY MANAGEMENT

1. A tone alert weather radio is required to be available on site and in use at any time the public is using the facility.
2. The applicant shall submit a Severe Weather Plan for approval by the Linn Co. Emergency Management Agency.

WHEREAS, failure to submit and/or comply with any of the conditions in a timely manner will revoke this Temporary Use Permit.

NOW, THEREFORE, BE IT RESOLVED, by the Linn County Board of Supervisors that said temporary use is hereby approved.

Passed and approved this 16th day of June 2021.

Linn County Board of Supervisors

Chair

Vice Chair

Supervisor

Aye:

Nay:

Abstain:

Absent:

Attest:

Joel Miller, Linn County Auditor

State of Iowa)
) SS
County of Linn)

I, Joel Miller, County Auditor of Linn County, Iowa hereby certify that at a regular meeting of the said Board of Supervisors the foregoing resolution was duly adopted by a vote of:

___ Aye ___ Nay ___ Abstain and ___ Absent from voting.

Joel Miller

Subscribed and sworn to before me by the aforesaid Joel Miller, on this 16th of June, 2021.

Notary Public State of Iowa



AGREEMENT FOR SERVICES

AN AGREEMENT WITH HACAP TO PERFORM SERVICES AS DESCRIBED IN THE LINN COUNTY EMPLOYEE CSA (COMMUNITY SUPPORTED AGRICULTURE) PROGRAM

This agreement, entered into this ____ day of _____ 2021, by and between Linn County, Iowa, hereinafter referred to as the COUNTY and Hawkeye Area Community Action Program referred to as HACAP; witnesseth:

In order to accomplish the objectives of the Linn County Employee CSA Program including the purchase and expansion of locally grown food and helping feed Linn County residents struggling with food insecurity, the COUNTY and HACAP agree as follows:

1. The COUNTY will pay HACAP an amount not to exceed \$5,000. Actual amount paid will be based on the number of COUNTY employees who sign up for and purchase Summer CSA shares from the COUNTY's partner CSA farm.
2. In exchange for payment received, HACAP agrees to purchase locally grown food from Linn County growers at HACAP's discretion and provide the procured food to Linn County residents.
3. The terms of this service agreement shall begin upon the execution of this contract by the Chief Elected Official (Chair of the Linn County Board of Supervisors). Agreement shall terminate upon the delivery of locally grown food to Linn County organization/s qualified to disperse that food to county residents. Agreement will terminate no later than 12/31/2021.
4. The COUNTY may terminate this agreement at any time by giving notice by certified mail to HACAP.
5. If for any reason HACAP is unable to meet the terms as agreed upon above HACAP shall notify the COUNTY and return any unused portion of the funds to the COUNTY within 30 days of that notification.
6. HACAP may terminate this agreement by giving a 21-day notice by certified mail to the COUNTY.
7. HACAP's obligation and duties under this Agreement shall not be assigned without the permission of the COUNTY.



8. HACAP shall hold harmless the COUNTY for any injury or damage caused by the acts or omissions of HACAP on employees or agents and HACAP agrees to indemnify the COUNTY for any such injury or damages.
9. Any disputes that arise between the COUNTY and HACAP would be governed by Iowa law and be litigated in Linn County.
10. This is the entire agreement between the COUNTY and HACAP.

IN WITNESS WHEREOF, THE PARTIES HERETO HAVE CAUSED THIS AGREEMENT TO BE EXECUTED THIS _____ DAY OF _____, 2021.

CONTRACTOR

Stacey Walker, Chair, Linn County Board of Supervisors
CHIEF ELECTED OFFICIAL

Linn County Historic Preservation Commission FY22 Grant Program Funding Recommendations

APPLICANT	PROJECT TITLE	ASK	REC.	PROJECT SUMMARY
Central City Historical Society	Sawyer House Porch Restoration	\$ 5,000	\$ 4,000	Repair/replace two porches and sidewalk approaches at Sawyer House
Coggon Community Historical Society	Exterior Stairwell Repair-Historical Hall	\$ 7,780	\$ 4,300	Repair exterior covered stairway and surrounding elements leading to upper floor of Historical Hall, repair some water damage
Genealogical Society of Linn County	Exterior Stairwell Repair-Historical Hall	\$ 1,200	\$ 600	The Genealogical Library would like to obtain binders and archival protectors to preserve our fragile documents so they may be used by staff and researchers, preventing further damage.
Linn County Historical Society, d.b.a. The History Center	Cold Storage for George Henry Negatives	\$ 4,191	\$ 1,500	The History Center will house in cold storage a collection of about 60 linear feet of photographic negatives by local photographer George Henry, documenting over 70 years of Linn County history.
Lisbon History Center Foundation	Phase 1 Life Safety Repairs and Preservation of the Lisbon History Center Building	\$ 2,400	\$ 2,400	To assist the City of Lisbon and the Lisbon Historic Preservation Commission in their efforts to repair and preserve the building that houses the Lisbon History Center.
Marion Independent School Foundation	MISD Alumni Association Historic Preservation	\$ 5,000	\$ 2,500	We seek funds to scan historic documents to make them available electronically for purposes of preservation and community access.
Mount Vernon/Lisbon Community Charitable Development Group	Restoration of the Front Window of the Mount Vernon/Lisbon Visitors Center	\$ 5,000	\$ 4,000	We wish to restore the large window on the front façade of the Mount Vernon/Lisbon Visitor Center, built in 1912.
Save CR Heritage	J.E. Halvorson House Plaster Repair	\$ 4,120	\$ 4,000	Save CR Heritage is repairing a 1905 home to use for preservation workshops and architectural salvage sales. A plaster expert will demonstrate techniques and repair gaping holes.
Seminole Valley Farm Museum	West Porch Replacement	\$ 5,000	\$ 1,500	Replace side porch that was ripped off Farm house during 2008 flood. This is last major damage from flood that has yet to be repaired.
The Friends of the Lisbon Library	Repair and Preserve the Lisbon Public Library Building Façade	\$ 5,212	\$ 4,000	Implementation of recommendations of the Preservation Plan for the Lisbon Public Library building with an initial focus on high-priority life-safety issues as defined in the Preservation Plan.
TOTAL		\$ 44,903	\$ 28,800	



Zoning Division

Temporary Use Application

Page 1 of 2

Owner Information:		Applicant Information:	
Owner	Wendling Quarries, Inc.	Applicant	Horsfield Construction, Inc.
Address	P.O. Box 230 DeWitt, IA 52742	Address	505 East Main St. Epworth, IA 52045
Phone	563-659-9181	Phone	563-876-3335
E-mail	john@wendlingquarries.com	E-mail	scottb@horsfieldinc.com
Surveying Co: _____		E-Mail _____	
Engineer: _____		Phone _____	
Property Information:			
Property Address or Address Range (block) 6101 Blairs Ferry Rd, Cedar Rapids, IA 52411			
Brief legal(s) (Sec./Twp./Range) SW ¼ Sec. 26 T84N-R8W			
GPN(s) LAT 42° 03' 10" N LONG 91° 44' 46" W			
Rural Land Use Map Designation AA			
Current Zoning AG		Total Acres 4 Acres	
Submittal Requirements: Application, Fee, Minor Site Plan Drawing Proof of Insurance (if applicable) Severe Weather Plan (if applicable)			
The undersigned is/are the owner(s) of the described property on this application, located in the unincorporated area of Linn County, Iowa, assuring that the information provided herein is true and correct. I hereby give my consent for the office of Linn County Planning and Development to conduct a site visit and photograph the subject property. This development is subject to and shall be required, as a condition of final development approval, to comply with all Unified Development Code policies, requirements, and standards that are in effect at the time of final development approval.			
Owner <u>Wendling Quarries, Inc.</u> <u>by John Dushill</u>		Applicant <u>Scott Beyerly - Horsfield Const. Inc.</u>	
Date <u>6/3/21</u>		Date <u>6/3/21</u>	
Case #	<u>JTU21-0004</u>	RECEIVED JUN 09 2021 LINN COUNTY DEPARTMENT OF PLANNING & DEVELOPMENT	
Receipt#	_____		

The following information shall be provided with the application:

Is the property located within a Flood Plain? ☒ YES ☐ NO

Is the Proposed Use within the Flood Plain area? ☐ YES ☒ NO

Temporary use period:

Beginning As soon as Permit is Approved

Ending 9/1/2020

Description of Proposed Use:

Setting Portable Concrete Plant Temporarily for Linn County Road Project

Days & Hours of Operation

Monday-Saturday 5:00 am – 8:00 pm

Will a building or structure be used and what type?

No

Will there be a sign? Per Article V, section 107-94 (j) include dimension details and content.

No

Have you contacted the Building Division for review of applicable building code requirements?

☐ YES ☒ NO

Restroom Facilities:

☐ Currently provided on site.

☒ Portable will be brought to the site.

☐ None available.

Estimated increase in vehicle trips per day Maximum of 500

Type of vehicles using facility Dump Trucks and Semis

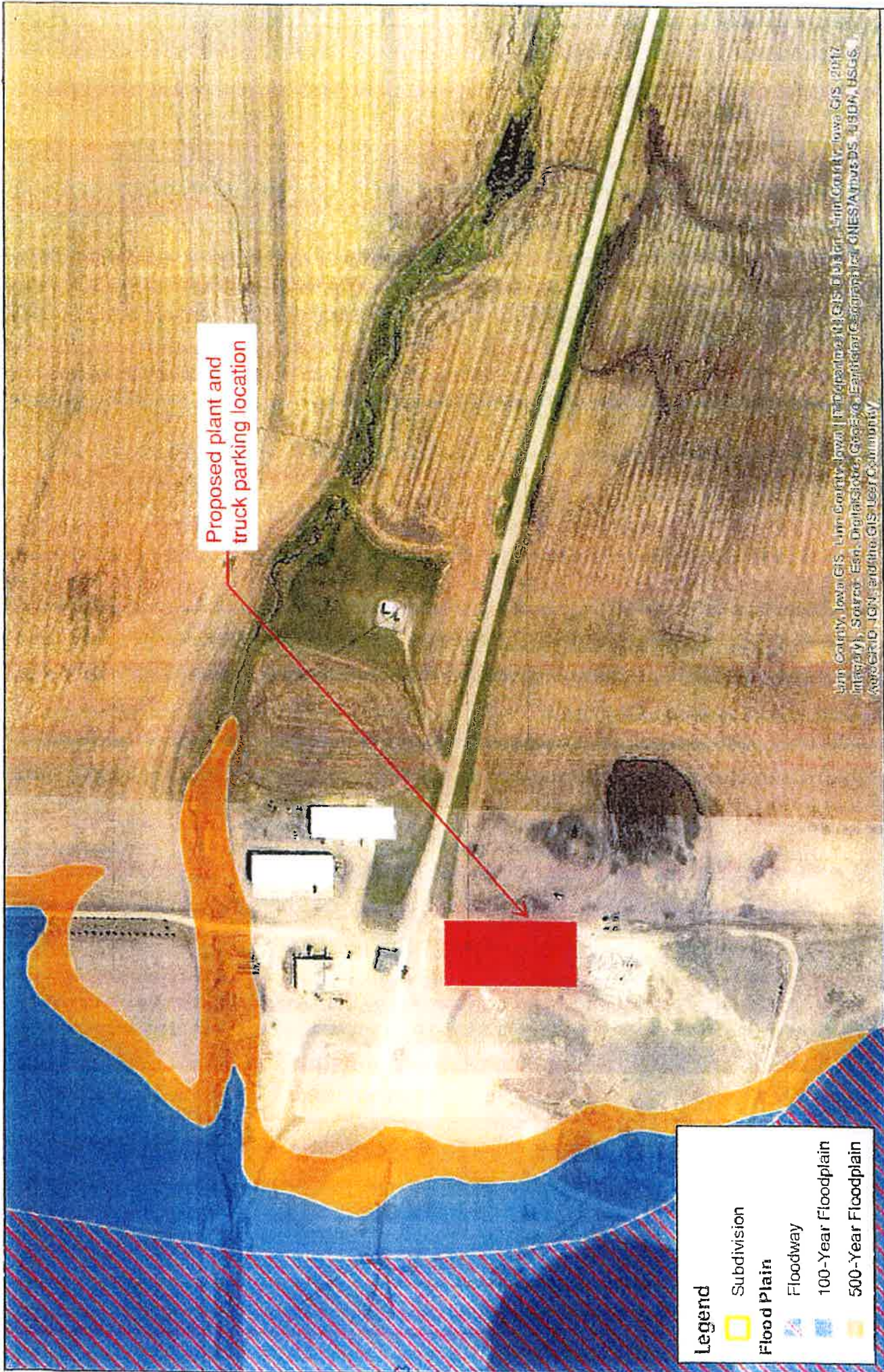
Does the property have access from a state highway? ☐ YES ☒ NO

(If yes, review with Iowa Department of Transportation at (319) 365-3558.

Number of parking spaces provided Enough for all vehicles

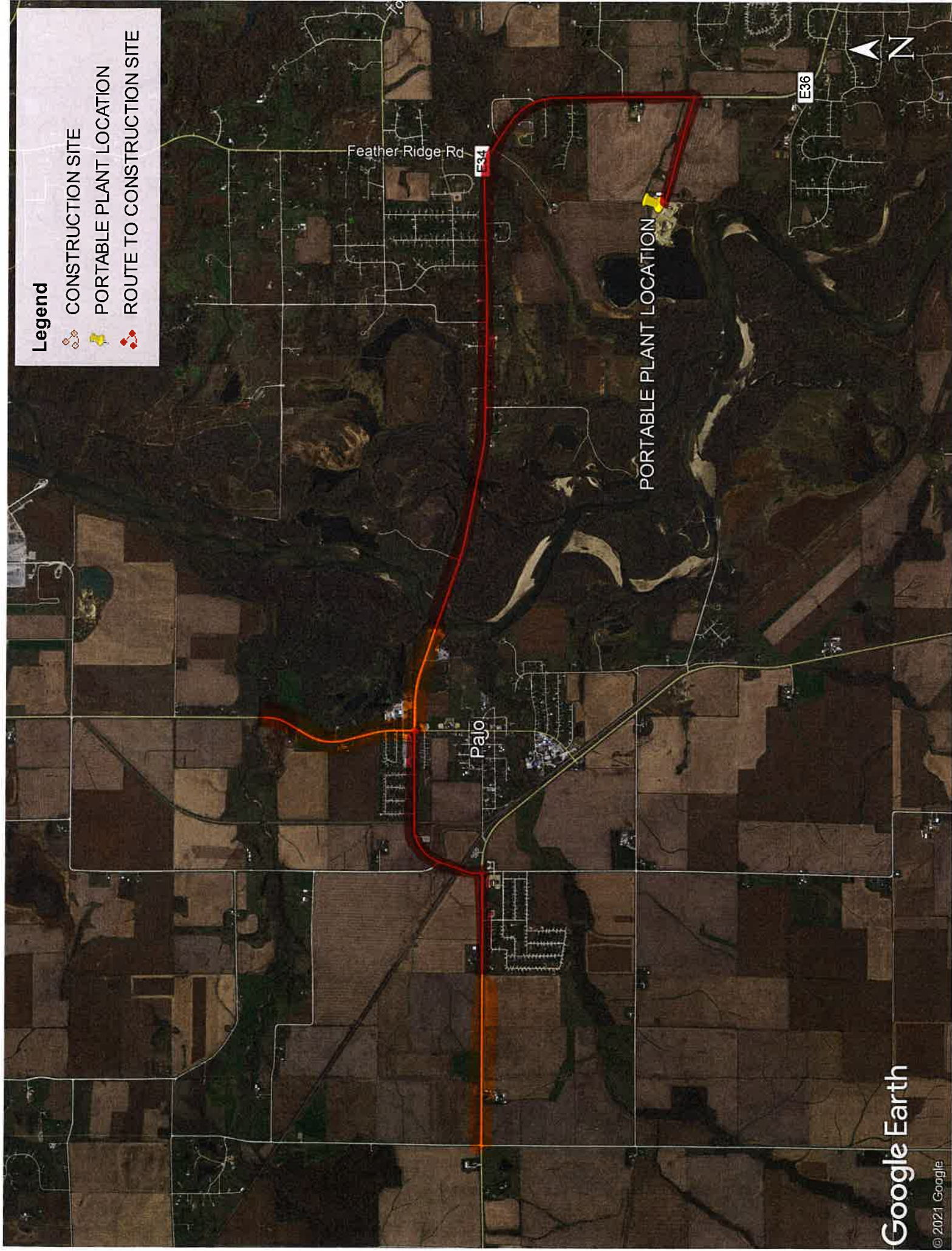
The following documents shall be attached:

- **Proof of Insurance**
- **Minor Site Plan**
- **Proof of Insurance (if applicable)**
- **Severe Weather Plan (if applicable)**



Legend

- CONSTRUCTION SITE
- PORTABLE PLANT LOCATION
- ROUTE TO CONSTRUCTION SITE



Prepared by and to be returned to: Stephanie Lientz, Linn County Planning & Development
935 2nd Street S.W., Cedar Rapids, Iowa 52404-2100 (319) 892-5130

RESOLUTION APPROVING A TEMPORARY USE

RESOLUTION # _____

WHEREAS, Wendling Quarries Inc., owner; Horsfield Construction, petitioner; Case JTU21-0006, has requested the Linn County Board of Supervisors' permission to operate a portable concrete plant to be used for county road projects on Palo Marsh Road and Shellsburg Road, located at 6101 Blairs Ferry Rd, Cedar Rapids, Iowa.

AND WHEREAS, the Board of Supervisors makes the following Findings of Facts:

1. The portable concrete plant will operate from June 16, 2021 and end by September 1, 2021.
2. A temporary concrete plant is permitted under the provisions of Article V, Section 107-93, §(c)(1) of the Linn County Unified Development Code.
3. The property is located at 6101 Blairs Ferry Rd, Cedar Rapids, Iowa.
4. The property is zoned AG (Agricultural) and is 28.3 acres in size.
5. Approximately 0.5 acres will be used for the temporary use.
6. The owner of the property is Wendling Quarries Inc.
7. The operator of the portable concrete plant will be Horsfield Construction.
8. The plant may operate between the hours of 6:00 AM to 8:00 PM, seven days a week.
9. Two portable toilets and one hand washing station will be accessible on-site for the duration of the operation of the plant.
10. The applicant estimates an increase to a maximum of 500 vehicle trips per day due to the operation of the portable concrete plant.

AND WHEREAS, the Linn County Technical Review Committee has examined the application and all conditions of approval are listed as part of this Resolution;

AND WHEREAS, the Temporary Use application has been examined by the Linn County Board of Supervisors at a public meeting on June 14, 2021, all interested persons having been heard;

NOW THEREFORE, BE IT RESOLVED, that the Linn County Board of Supervisors approve the application, Case JTU21-0006, subject to the following conditions:

LINN COUNTY PLANNING & DEVELOPMENT (Zoning Division)

1. The Temporary Use may be reviewed at any time during the duration of the permit to ensure that all conditions have been or are being met.
2. All building, electrical, mechanical, plumbing and zoning permits will be obtained as necessary.
3. Adhere to the operating hours indicated in the temporary use application; 6:00 AM to 8:00 PM, seven days a week.
4. The temporary use permit period will be begin June 16, 2021 and expire no later than September 1, 2021.
5. Restrooms are required to be available during the hours of operation.
6. The applicant or owner shall obtain and submit proof of a liability insurance policy prior to Board of Supervisors approval.
7. The petitioner shall sign an "Acceptance of Conditions" form which provides assurance that all conditions will be met prior to the Board of Supervisors Resolution of Approval, and specifically agrees to hold Linn County harmless from any and all damages or claims for damages that might arise or accrue by reason of approval of the Temporary Use permit by the Linn County Board of Supervisors. Further, by signing the "Acceptance of Conditions" form, the petitioner shall agree to allow employees of the County reasonable access to the property for inspection and for submission of documents to verify any additional information.

LINN COUNTY PLANNING & DEVELOPMENT (Building Division)

1. An electrical permit is required for new electrical services and/or the installation of non-chord and plug electrical equipment associated with the batch plant.
2. Two permanent or portable restrooms shall be on-site and serviced for the duration of the operation of this concrete plant.

LINN COUNTY ENGINEERING

1. Placement of 6" thick macadam stone (or other clean crushed product approved by engineer) pad for aggregate stockpiles.

IOWA DEPARTMENT OF TRANSPORTATION

1. No conditions to be met.

LINN COUNTY HEALTH DEPARTMENT

1. Approval from the Air Quality Division for Air Quality Construction Permit.
2. Submit Notice of Relocation to Linn County Public Health at least seven (7) days prior to moving the equipment to the proposed location.

LINN COUNTY SHERIFF'S OFFICE

1. Supply an after-hours call list to the Sheriff's Office (must have more than 1 contact person).

LINN COUNTY EMERGENCY MANAGEMENT

1. Applicant shall submit a Severe Weather Plan for Special Events or Venues to the Linn County Emergency Management Agency for review and approval.

LINN COUNTY E-911 COORDINATOR

1. No conditions to be met.

LINN COUNTY CONSERVATION

1. No conditions to be met.

NATURAL RESOURCE CONSERVATION SERVICE

1. Applicant shall review operation and proposed addition with the Iowa DNR and Army Corps of Engineers and implement any required actions.
2. Applicant shall ensure that all stormwater runoff from the plant is contained on site.

WHEREAS, failure to comply with any of the above conditions in a timely manner will void this temporary use permit.

NOW, THEREFORE, BE IT RESOLVED, by the Linn County Board of Supervisors that said temporary use is hereby approved.

Passed and approved this 16th day of June, 2021.

Linn County Board of Supervisors

Chair

Vice Chair

Supervisor

Aye:

Nay:

Abstain:

Absent:

Attest:

Joel Miller, Linn County Auditor

State of Iowa)
) SS
County of Linn)

I, Joel Miller, County Auditor of Linn County, Iowa hereby certify that at a regular meeting of the said Board of Supervisors the foregoing resolution was duly adopted by a vote of:

___ Aye ___ Nay ___ Abstain and ___ Absent from voting.

Joel Miller

Subscribed and sworn to before me by the aforesaid Joel Miller, on this 16th day June, 2021.

Notary Public State of Iowa

AIA Document G701™ – 2017

Change Order

PROJECT: (Name and address) Jean Oxley Public Service Center Front Entrance Door Replacement and Subsurface Drainage Renovation Project Cedar Rapids, IA	CONTRACT INFORMATION: Contract For: General Construction Date: October 9, 2019	CHANGE ORDER INFORMATION: Change Order Number: 002 Revised Date: March 29, 2021
OWNER: (Name and address) Linn County, State of Iowa 935 Second Street SW Cedar Rapids, IA 52404	ARCHITECT: (Name and address) Novak Design Group, PLC 3801 River Ridge Drive NE Cedar Rapids, IA 52402	CONTRACTOR: (Name and address) Unzeitig Construction Company 1619 F Avenue NE Cedar Rapids, IA 52402

THE CONTRACT IS CHANGED AS FOLLOWS:

(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)

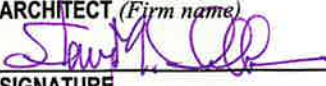
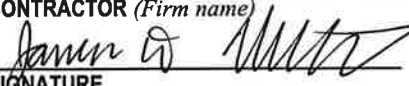
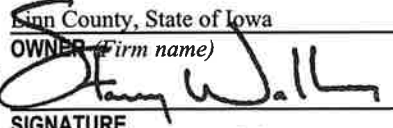
Change Order Request 003A - Furnish and install temperature sensor in concrete walk slab. Add \$1,055.00.
 Change Order Request 005 - Install Owner supplied Cable for Two (2) new camera locations Add \$ 624.00.
 Change Order Request 006 - Install Concrete Roof Drain Gutters at 1st Street side of Building Add \$1,073.00.
 See attached document for additional information.

The original Contract Sum was	\$ 460,000.00
The net change by previously authorized Change Orders	\$ 7672.00
The Contract Sum prior to this Change Order was	\$ 467,672.00
The Contract Sum will be increased by this Change Order in the amount of	\$ 2,752.00
The new Contract Sum including this Change Order will be	\$ 470,424.00

The Contract Time will be increased by Zero (0) days.
 The new date of Substantial Completion will be

NOTE: This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

Novak Design Group, PLC ARCHITECT (Firm name)  SIGNATURE Gary M Landhauser, Partner PRINTED NAME AND TITLE March 30, 2021 DATE	Unzeitig Construction Company CONTRACTOR (Firm name)  SIGNATURE James D Unzeitig, President PRINTED NAME AND TITLE 4-7-21 DATE	Linn County, State of Iowa OWNER (Firm name)  SIGNATURE Stacey Walker, Chair - Board of Supervisors PRINTED NAME AND TITLE DATE
--	---	---



Unzeitig Construction Co.

March 23, 2021

Mr. Gary Landhauser
Novak Design Group
3801 River Ridge Drive NE
Cedar Rapids, IA 52402

Re: Jean Oxley Public Services Building

COR #3A Revised Furnish and install temperature sensor in concrete walk slab

Nelson Electric Co.	959.00
Unzeitig Construction - Fee	96.00
Total Amount this Change, add: \$	1,055.00

UNZEITIG CONSTRUCTION COMPANY

James D. Unzeitig
encl.

_____: Accepted by
_____: Date

Change Order Request



C.O.R. # 002

G.C. #

Date: 6/23/2020

Project Name: Jean Oxley Door & Subsurface Drainage Project

Project #: 91149

To: Unzeitig Construction
Attn: Jim Unzeitig
1619 F AVENUE

Cedar Rapids, IA 52402

From: Nelson Electric Company
Matt Friedman
PO Box 967
618 14th Avenue S.W.
Cedar Rapids, IA, IA 52406

Phone: (319) 362-3221 Fax: (319) 362-2849

Phone: (319) 366-6257 Fax: (319) 366-6083

We hereby propose to make the following changes:

CONCRETE TEMP SENSOR

Change Order Price

\$959.10

This price is good for 5 days. If conditions change, this price is void.

We are requesting a time extension of 0 days in conjunction with this change.

Matt Friedman

6/23/2020

Author

Date Sent



Accepted

The above prices and specifications of this Change Order request are satisfactory and are hereby accepted. All work to be performed under same terms and conditions as specified in original contract unless otherwise specified.

Authorized Signature

Date of Acceptance

Change Order Request



C.O.R. # 002

G.C. #

Date: 6/23/2020

Project Name: Jean Oxley Door & Subsurface Drainage Project

Project #: 91149

Labor

Labor Type	Man Hrs	\$/Hr	Total Labor
Foreman	4.00	\$97.50	\$390.00
Apprentice	4.00	\$65.00	\$260.00
Sub Total			\$650.00
Grand Total			\$650.00

Materials

Materials	Quantity	Cost	Total Tax	Total Materials
MIS. MATERIAL	1.00	\$132.00	\$0.00	\$132.00
Sub Total			\$0.00	\$132.00
Grand Total			\$0.00	\$132.00

Expenses

Expenses	Quantity	Cost	Total Tax	Total Expense
Truck	8.00	\$6.50	\$0.00	\$52.00
Sub Total			\$0.00	\$52.00
Grand Total			\$0.00	\$52.00
Total				\$834.00
Profit				\$125.10
Total				\$959.10



Unzeitig Construction Co.

January 19, 2021

Mr. Gary Landhauser
Novak Design Group
3801 River Ridge Drive NE
Cedar Rapids, IA 52402

Re: Jean Oxley Public Services Building

COR #5 Install owner supplied cable for 2 new camera locations.

Nelson Electric Co.	567.00
Unzeitig Construction - Fee	57.00
Total Amount this Change, add: \$	624.00

UNZEITIG CONSTRUCTION COMPANY

James D. Unzeitig
encl.

_____: Accepted by
_____: Date

Change Order Request



C.O.R. # 005

G.C. #

Date: 1/19/2021

Project Name: Jean Oxley Door & Subsurface Drainage Project

Project #: 91149

To: Unzeitig Construction
Attn: Jim Unzeitig
1619 F AVENUE
Cedar Rapids, IA 52402

From: Nelson Electric Company
Matt Friedman
PO Box 967
618 14th Avenue S.W.
Cedar Rapids, IA, IA 52406

Phone: (319) 362-3221 Fax: (319) 362-2849

Phone: (319) 366-6257 Fax: (319) 366-6083

We hereby propose to make the following changes:

(2) additional cameras

Steve Nunemaker had us run cabling that was provided by owner for (2) new camera locations. (1) in the vestibule and (1) in door frame of the entry door.

We routed the provided cabling to these locations and tested the cables. Location in vestibule is coiled above ceiling for future and camera by entry door has been installed.

Change Order Price

\$567.24

This price is good for 5 days. If conditions change, this price is void.

We are requesting a time extension of 0 days in conjunction with this change.

Matt Friedman

1/19/2021

Author

Date Sent



Accepted

The above prices and specifications of this Change Order request are satisfactory and are hereby accepted. All work to be performed under same terms and conditions as specified in original contract unless otherwise specified.

Authorized Signature

Date of Acceptance

Change Order Request



C.O.R. # 005

G.C. #

Date: 1/19/2021

Project Name: Jean Oxley Door & Subsurface Drainage Project

Project #: 91149

Labor

<u>Labor Type</u>	<u>Man Hrs</u>	<u>\$/Hr</u>	<u>Total Labor</u>
Journeyman	2.00	\$97.50	\$195.00
Data Tech	3.50	\$75.00	\$262.50
Sub Total			\$457.50
Grand Total			\$457.50

Expenses

<u>Expenses</u>	<u>Quantity</u>	<u>Cost</u>	<u>Total Tax</u>	<u>Total Expense</u>
Truck	5.50	\$6.50	\$0.00	\$35.75
Sub Total			\$0.00	\$35.75
Grand Total			\$0.00	\$35.75
Total				\$493.25
Profit				\$73.99
Total				\$567.24



Unzeitig Construction Co.

March 3, 2021

Mr. Gary Landhauser
Novak Design Group
3801 River Ridge Drive NE
Cedar Rapids, IA 52402

Re: Jean Oxley Public Services Building

COR #6 Add concrete roof drain gutters to First Street side of the Building

Venture Concrete LLC	975.00
Unzeitig Construction - Fee	98.00
Total Amount this Change, add: \$	1,073.00

UNZEITIG CONSTRUCTION COMPANY

James D. Unzeitig
encl.

_____: Accepted by
_____: Date

Venture Concrete LLC
1641 Memorial Dr SE
Cedar Rapids, IA 52403
3198998259
pdelany2@gmail.com

3309

Invoice

BILL TO
Unzeitig construction co

INVOICE #	DATE	TOTAL DUE	DUE DATE	TERMS	ENCLOSED
1219	11/24/2020	\$17,614.66	12/24/2020	Net 30	

ACTIVITY	QTY	RATE	AMOUNT
Sidewalk replacement phase 2 of sidewalk replacement 875	875	9.00	7,875.00
Concrete wall 65' of curb	65	85.00	5,525.00
dump Fee	1	436.08	436.08
rebar	1	634.70	634.70
Miscellaneous ada warning pads	2	139.70	279.40
Concrete pumping	1	1,200.00	1,200.00
Miscellaneous labor to lay foam insulation	9	45.00	405.00
Miscellaneous 8 sheets of foam were purchased due to being short on original order	1	284.48	284.48
Miscellaneous roof drain gutters per direction of steve	1	975.00	975.00

BALANCE DUE

\$17,614.66

- 880.73

16733.93

580 - 3300

580 - 20200



Replacement Schedule A to Master Services Agreement (the “MSA”) between Health Solutions, LLC (“HS”) and Linn County (“Client”)

This Replacement Schedule A is dated April 12, 2021 by and between HS and Client and replaces the prior Schedule A.

Except as set out in the attached Replacement Schedule A, the terms of the MSA shall remain in full force and effect.

Agreed to as of the date set out above.

HEALTH SOLUTIONS, LLC

By: _____

Title: _____

550 Second Street SE, Suite 402
Cedar Rapids, IA 52401

Linn County

By: _____

Title: _____

925 2nd Street SW
Cedar Rapids, IA 52404



Schedule A

PROGRAM STRATEGY AND ONGOING MANAGEMENT			
Service	Description	Price	Program Scope
Professional Services	Program Design and Deployment - Wellness consulting and solution architecture, including advice on how to design and implement health coaching to drive behavior change. - Multi-year program design including strategies to maximize participation and engagement and how best to allocate budget to effectively meet program objectives. - Compliance with ACA, GINA, HIPAA, ADA and EEOC rules. - Personalized participant communication templates and digital deployment of communication and engagement materials. - Annual virtual workshop to review and refine program design and establish annual success metrics for next program cycle.	\$6,500 Per Year Note: Billed upon signing of the MSA or renewal date	Required
	Program Tracking, Reporting and Management - Dedicated Client Success Manager to serve as primary point of contact for ensuring objectives are defined and measured throughout the program cycle. - Monthly tracking and reporting of success metrics, schedule and budget. - Monthly incentive management reporting. - Annual health screening report. - Appeals and Reasonable Alternative management.		
Health Promotion	Level 1 Health Promotion Package Includes: - Menu of Health Promotion Initiatives - Dedicated Health Promotion Specialist for inbound support to access health promotion initiatives and advice - Pre-recorded Educational Seminars/Webinars - Communication templates to promote events and challenges - Wellness newsletter template	\$3,000 Per Year	☐ Include ☒ Exclude
	Level 2 Health Promotion Package Includes Level 1 Plus: Dedicated Health Promotion Specialist for monthly health promotion consulting	\$6,000 Per Year	☐ Include ☒ Exclude
	Level 3 Health Promotion Package Includes Level 2 Plus: - Dedicated Health Promotion Specialist for monthly health promotion consulting and deployment of health promotion initiatives - Live virtual/interactive Educational Seminars/Webinars - Tracking and reporting of events and challenges - Communication materials to promote events and challenges - Monthly Wellness Newsletter, can be personalized	\$12,000 Per Year	☒ Include ☐ Exclude

WELNELYTICS™			
Service	Description	Price	Program Scope
Wellnelytics™	Annual Fee Includes: - Coordination with broker and health plan carrier to upload medical and prescription data into Wellnelytics™ platform. - Monthly analysis of medical and prescription data to identify intervention opportunities. - Recommended action based on data analysis. - Ongoing tracking and monitoring to report impact and outcomes.	\$25,000 Per Year	☐ Include ☒ Exclude
	Ad hoc Fee Includes: - Coordination with broker and health plan carrier to upload medical and prescription data into Wellnelytics™ platform. - One-time analysis of medical and prescription data to identify intervention opportunities. - One-time recommended action based on data analysis.	\$3,000 Per Request 2 reports/year	☒ Include ☐ Exclude
Wellnelytics™ Technology Platform and Support	In depth analysis of medical and prescription claim data for self-insured employers. - Intake of medical and prescription claim data from carrier in pre-defined format. - Intake of biometric data in pre-defined format. - Analyze conditions, risk cohorts, and cost drivers. - Identify members for intervention. - Track intervention effectiveness across common cohorts. - Analysis of actual vs. predicted costs	\$1.20 Per Employee Per Month Note: Fee applies once data is loaded to the platform	Required for Wellnelytics™ ☒ Include ☐ Exclude

TECHNOLOGY PLATFORM AND COMMUNICATIONS			
Service	Description	Price	Program Scope
Wellness Program Technology Platform and Support	Basic: Secure, personalized portal that is HIPAA/HITECH compliant and URAC certified. Includes the features and functionality listed below: - Online scheduler - Comprehensive health risk assessment - Integrated Biometric Data - Self-service print/export of personal health data including health risk assessment report - Personal Health Record allows the member to create, store, and manage their personal health information securely in one location - Online Health Library - Decision support tools and Symptom Checker - Coaching Platform – Robust, proprietary platform that supports Health Solutions’ Health and Wellness Coaching and participant goal setting. - Secure messaging portal for communicating sensitive information. - Help Desk Support – Includes phone support for participants needing assistance with technology platform	\$0.80 Per Eligible Participant Per Month Note: Fee applies 30 days prior to go live	Required
	Premium: Includes the features and functionality listed below: - Action Plans, Challenges and Event Deployment and Management - Integration with industry leading wireless activity trackers Note: See Health Promotion Catalog for list of Action Plan, Challenges and Events	\$0.30 Per Eligible Participant Per Month Note: Fee applies 30 days prior to go live	Required for Health Promotion and/or Custom Incentive Program Tracking and/or Required Coaching Program Incentive Designs ☒ Include ☐ Exclude

TECHNOLOGY PLATFORM AND COMMUNICATIONS			
Service	Description	Price	Program Scope
Mailing-Letters	- Intake of mailing recipient list. - Postage and Handling associated with sending out the mailing	\$1.50 Per Envelope	☒ Include ☐ Exclude
Mailing-Postcards	- Intake of mailing recipient list. - Postage and Handling associated with sending out the mailing	\$1.30 Per Postcard	☒ Include ☐ Exclude

RISK ANALYSIS			
Service	Description	Price	Program Scope
Onsite Health Screening	25+ Participants: Venous Collection of blood samples for wellness panel (Total Cholesterol, HDL, LDL, triglycerides, glucose and A1C), blood pressure, weight with body mass index calculation, waist circumference, hip circumference. Information accessible through the participant technology platform. <i>Additional fees may apply:</i> - Event travel (see Travel for Service Delivery) 20% surcharge may apply if outside of standard working hours of 7am-7pm - Event cancellation fees apply for events cancelled within 30 days of first event - Orders requested less than 30 days prior to scheduled screening will incur a surcharge Note: Fingerstick options and fees available upon request.	\$55.00 Per Participant Screened Note: Billed actual or lockdown quantity per event whichever is greater.	☒ Include ☐ Exclude
	9-24 Participants: Venous Collection of blood samples for wellness panel (Total Cholesterol, HDL, LDL, triglycerides, glucose and A1C), blood pressure, weight with body mass index calculation, waist circumference, hip circumference. Information accessible through the participant technology platform. <i>Additional fees may apply:</i> - Event travel (see Travel for Service Delivery) 20% surcharge may apply if outside of standard working hours of 7am-7pm - Event cancellation fees apply for events cancelled within 30 days of first event - Orders requested less than 30 days prior to scheduled screening will incur a surcharge Note: Fingerstick options and fees available upon request.	\$65.00 Per Participant Screened Note: Billed actual or lockdown quantity per event whichever is greater.	☐ Include ☒ Exclude
	Event Setup: Each Screening Event is subject to \$100 per event set-up fee	\$100 Per Screening Event	Required with Onsite Health Screening
In-Home Health Screening	Venous Collection of blood samples for wellness panel (Total Cholesterol, HDL, LDL, triglycerides, glucose and A1C), blood pressure, weight with body mass index calculation, waist circumference, hip circumference. Information accessible through the participant technology platform. Note: Available through scheduled appointment with Health Solutions' lab partner, CoreMedica and should be used for events screening less than 5 participants. <i>Additional fees may apply:</i> - Appointment travel (see Travel for Service Delivery) 20% surcharge may apply if outside of standard working hours of 7am-7pm - Appointment cancellation fees apply for events cancelled within 10 business days of the appointment - Orders requested less than 30 days prior to scheduled screening will incur a surcharge	\$130.00 Per Participant Screened	☐ Include ☒ Exclude
Screening Voucher	- Participant accesses Screening Voucher via wellness platform - No appointment necessary Note: Linn County uses Weland as this option and it is processed as a health form.	\$55.00 Per Participant Screened	☐ Include ☒ Exclude

RISK ANALYSIS			
Service	Description	Price	Program Scope
Cotinine Blood Test	- Cotinine blood serum test for tobacco use - Collected as part of the wellness screening labs	\$20.00 Per test	☐ Include ☒ Exclude
iFOBT	Individual In-Home Colon Cancer Test Kit - Collection device and instruction sheet - Package and return shipping materials	\$30.00 Per test	☐ Include ☒ Exclude
PSA Blood Test	PSA blood screening for males age 50 and older	\$20.00 Per test	☒ Include ☐ Exclude
Health Form Processing	Biometrics and labs conducted with the participant's medical provider to be submitted to Health Solutions via a health form. Results are accessed through the wellness program technology platform.	\$15.00 Per Health Form	☒ Include ☐ Exclude
Health Risk Assessment (HRA) Processing	Processing of paper Health Risk Assessment (HRA). Results are accessed through the wellness program technology platform.	\$25.00 Per Submitted paper HRA	☐ Include ☒ Exclude
Risk Journey (Post Risk Analysis)	Up to three attempts to connect and deliver an up to 30-minute, one-time consultation with a Health Solutions health educator to review participant's screening (or health form) results and health risk assessment. <i>Note: Available for high risk members only. Members not at high risk have the option to contact Health Solutions for additional questions without an additional fee. Clients may choose to require Risk Journey post risk analysis for other members based on program design (e.g. moderate risk members).</i>	\$35.00 Per Scheduled Participant	Required with Risk Analysis for High Risk Members & Missing HRAs
On-Demand "Understand your Risk Assessment" Recorded Session	Recorded session by a Health Solutions health educator to review how to interpret screening (or health form) results and health risk assessment report specific to the client's program design and wellness portal. Recording is available on-demand through the participant wellness portal.	\$200.00 Per Recording Note: Linn County will have custom videos	☒ Include ☐ Exclude

PERSONALIZED ADVICE AND BEHAVIOR CHANGE MANAGEMENT			
Service	Description	Price	Program Scope
Intervention Health Coaching	Up to a 30-minute session with members that meet one of the following: - Diagnosed chronic conditions that are not well controlled (hypertension, heart disease or heart disease risk equivalent, high cholesterol, diabetes) - Critical health screening results (blood pressure, cholesterol, A1c or fasting blood sugar) - Identified as high risk in Wellnelytics™ (e.g. additional chronic conditions, gaps in care, current and/or future high spender, at risk for inpatient/emergency department) Intervention delivered by Health Solutions Care Team, led by Clinical Pharmacist. Twelve sessions per program, delivered monthly. Client can deploy for all identified eligible members or choose to target a cohort/specific criterion/2+ criteria based on program objectives and budget.	\$70.00 Per Enrolled Participant Per Session Note: Coaching quantity locked in for 12 months after enrollment.	☒ Include ☐ Exclude
Eat Well Be Well Coaching	Overview: Proprietary health coaching program with a Health Solutions health coach and registered dietician designed to provide individualized nutrition recommendations and support to meet the participant's health goals through behavior change, specifically focused on weight loss. Program Criteria: Participants with prediabetes, metabolic syndrome, and/or obesity (BMI 30+) Description: Eat Well Be Well is not a one-size fits all program, quick fix or fad diet. The program includes the following: - Completion of a nutrition assessment and questionnaire to gain insight of nutritional background, goals, history with diets, and thoughts/feelings around making changes. - Personalized nutritional recommendations including calorie, carbohydrate, and protein ranges. - Guidance on how to implement the nutrition recommendations to meet lifestyle needs. - Tips for meal planning and grocery shopping. - Support to help participant develop trust with their body and their relationship with food. - Education to understand how to navigate detours. Program includes a total of 15 coaching sessions over the program year; bimonthly sessions for behavior change followed by monthly sessions for ongoing support to manage detours, challenges, and maintenance of health goals.	\$55.00 Per Enrolled Participant Per Session	☒ Include ☐ Exclude
Lifestyle Wellness Coaching	Up to a 30-minute session with members that meet one of the following to provide healthy living education and support for attaining goals. ☐ High health screening results (blood pressure, cholesterol, A1c or fasting blood sugar) ☒ Metabolic Syndrome ☐ High BMI ☐ Tobacco Cessation ☐ Low Risk (Healthy) members Intervention delivered by Health Solutions Wellness Coaches. Twelve sessions per program, delivered weekly or monthly. Client can deploy for all identified eligible members or choose to target a cohort/specific criterion/2+ criteria based on program objectives and budget.	\$35.00 Per Enrolled Participant Per Session	☒ Include ☐ Exclude Note: Please select coaching criteria
Risk Journey (Education)	Outreach Campaign for One Time Educational Consultation. Up to three attempts to connect and deliver an up to 30-minute one-time educational consultation specific to a target audience identified through Risk Analysis or Wellnelytics™.	\$35.00 Per Participant	☐ Include ☒ Exclude
Risk Journey (Advice)	Outreach Campaign for One Time Advice Consultation. Up to three attempts to connect and deliver an up to 30-minute one-time clinical advice consultation delivered by our Clinical Pharmacist specific to a target audience identified through Risk Analysis or Wellnelytics™.	\$70.00 Per Participant	☐ Include ☒ Exclude

TRAVEL FOR SERVICE DELIVERY			
Service	Description	Price	Program Scope
Travel Pass Through	- Travel expenses related to on-site services including mileage, travel labor, lodging, and per diem. - Travel budget estimate will be provided based on elected on-site services.	TBD upon services delivered	Required if travel is 30-mile radius outside Health Solutions Home Office Locations

CUSTOMIZATIONS		
Description	Price	Program Scope
Personalization of Health Solutions programs is included in the Professional Services Fee. Customizations to Health Solutions programs are available upon request and may incur additional fees. Once requirements are defined, Health Solutions will submit a SOW for client to review and approve prior to deploying any customizations.	TBD	Required if program customizations are requested.

CHANGE ORDER FEE			
Service	Description	Price	Program Scope
Change Order Fee(s)	If changes to services are requested once services have been built and are ready for deployment a change order fee will apply for costs associated with implementing the change request.	TBD upon Change Request	You will be notified by your account team if your requested change is subject to a change order fee before any changes are completed.

Billing Schedule

Billing terms for services provided: 15 days from invoice date.

Fee	Invoice Trigger	Invoice Frequency	Billing Method
Professional Services	Upon Agreement Signing or Renewal Date	Annual	In Advance
Health Promotion	Upon Agreement Signing or Renewal Date	Annual	In Advance
Wellnelytics™	Upon Agreement Signing or Renewal Date	Annual	In Advance
Wellnelytics™ Technology Platform and Support	End of Month (begins once data is loaded)	Monthly	In Arrears
Wellness Program Technology Platform and Support	End of Month (begins 30 days prior to go live date)	Monthly	In Arrears
Risk Analysis Services	End of Month	Monthly	In Arrears
Coaching Programs	End of Month	Monthly	In Arrears
Travel Expense	End of Month	Monthly	In Arrears
Customizations	Upon Acceptance of SOW	NA	In Arrears



Statement of Work Addendum to Schedule A of the Master Services Agreement (the “MSA”) between Health Solutions, LLC (“HS”) and Linn County (“Client”)

This Statement of Work is dated April 12, 2021 by and between HS and Client is an addendum to Schedule A of the MSA.

Except as set out in this Statement of Work, the terms of the MSA shall remain in full force and effect.

Description	Cost
Project includes the following: Post-screening Risk Journey: - Up to three attempts to connect and deliver an up to 30-minute, one-time consultation with a Health Solutions health educator to review participant’s screening (or health form) results and health risk assessment. <i>Note: Available for high risk and moderate risk MetS members only. Members not eligible have the option to contact Health Solutions for additional questions without an additional fee by using Learn More.</i>	\$35.00 Per Scheduled Participant
Health Form: - Weland lab data processing will be processed and billed as a health form per participant.	\$15.00 Per Health Form

Cost of project will be invoiced upon signed Statement of Work. Agreed to as of the date set out above.

HEALTH SOLUTIONS, LLC

Linn County

By: _____

By: _____

Title: _____

Title: _____

550 Second Street SE, Suite 402
Cedar Rapids, IA 52401

925 2nd Street SW
Cedar Rapids, IA 52404

MEMORANDUM OF AGREEMENT

WHEREAS, the Linn County Board of Supervisors ("Supervisors") and the Linn County Assessor's Office ("Assessor's Office") are desirous of entering into an agreement formalizing the relationship between the parties concerning the assistance with duties and responsibilities as public employer of employees working in the Assessor's Office, and

WHEREAS, the Supervisors and Assessor's Office are desirous of continuing the efficient and economical discharge of the aforementioned duties and responsibilities to employees working in the Assessor's Office through utilization of the services of the Linn County Human Resources and Risk Management Departments, and

WHEREAS, the Supervisors and the Assessor's Office are desirous of accomplishing the aforementioned objectives while accommodating the existing policies, practices and established working relationships between the parties as well as provisions of the Code of Iowa pertaining to public employees.

NOW, THEREFORE, IT IS AGREED AS FOLLOWS:

1. The Supervisors and Assessor's Office hereby agree that the Assessor's Office specifically reserves all powers pursuant to Chapter 441, Code of Iowa.
2. The Supervisors and Assessor's Office agree that the Assessor's Office utilize the services of the Linn County Human Resources Department and the Linn County Risk Management Department in the discharge of the duties and responsibilities of a public employer in the state of Iowa as concerns employees working in the Assessor's Office.

3. The Assessor's Office hereby adopts the Linn County employee policies (formerly contained in the Employee Handbook and now housed individually in Policystat), as periodically updated, revised by the Supervisors, and approved by the Assessor's Office for application to employees working in the Assessor's Office in the same manner and to the same extent as said policies are applied to all employees of Linn County, Iowa. Should the Assessor's Office desire changes to said handbook, such changes shall be presented to the HR Director, or Risk Manager, for consideration.

4. The Supervisors hereby acknowledge that the Assessor's Office retains all the duties and authority of a public employer in the State of Iowa concerning all employees working in the Assessor's Office not covered by collective bargaining agreements or represented by any union.

5. The Assessor's Office hereby adopts the Linn County, Iowa, Policies and Procedures for Management, Non-Bargaining and Confidential Personnel Manual, as periodically updated, revised by the Supervisors, and approved for application to all employees working in Linn County covered under this manual, with the exception that where said manual refers to the Linn County Board of Supervisors, the Linn County Assessor's Office shall be substituted. Modifications to said manual may be offered by the Assessor's Office to the HR Director (or Risk Manager if related to a Risk Management policy) on a periodic basis.

6. The term of this agreement shall be one (1) year from the date of its execution by the parties. The agreement shall renew for successive one (1) year terms unless either party provides notice in writing to the other party not less than sixty (60) days prior to expiration of the initial or a successive term of this agreement.

DATED at Cedar Rapids, Linn County, Iowa, this _____ day of _____, 2020.

LINN COUNTY ASSESSOR'S OFFICE

LINN COUNTY, IA BOARD OF SUPERVISORS

Jerry Witt, Assessor

Stacey Walker, Chair, BOS

**FIRST AMENDMENT TO CONTRACT FOR TEMPORARY SECURITY OFFICER SERVICES
IN RESPONSE TO COVID-19 PANDEMIC**

**THIS FIRST AMENDMENT TO CONTRACT FOR TEMPORARY SECURITY OFFICER SERVICES
IN RESPONSE TO COVID-19 PANDEMIC** ("First Amendment") is made and entered into this _____ day of June 2021 by and between Linn County, Iowa ("County") whose address for the purpose of this First Amendment is 935 Second Street SW, Cedar Rapids, IA 52404, and Per Mar Security and Research Corp ("Per Mar") whose address for the purpose of this First Amendment is 510 First Street SW, Cedar Rapids, IA 52404.

RECITALS:

- A. County and Per Mar entered into that certain Contract for Temporary Security Officer Services in Response to COVID-19 Pandemic dated and signed by a Linn County representative on July 15, 2020 ("Contract") whereby County hires Per Mar for Temporary Security Officer services at three County facilities in response to the COVID-19 pandemic.
- B. County desires to contract for Temporary Security Officer services, as described in the Contract and "Exhibit 1" to said Contract, at a fourth Linn County location and, in connection therewith, County and Per Mar desire to provide for such services and the modification and amendment of the Contract as more fully set forth herein.

AGREEMENT:

NOW THEREFORE in consideration of the mutual covenants and agreements made herein and for other good and valuable consideration, the adequacy of which is hereby acknowledged, County and Per Mar hereby agree that effective as of the date of this First Amendment, the Contract shall be amended and modified as follows:

- 1. **RATES AND HOURS OF SERVICE.** County and Per Mar hereby agree that County will pay Per Mar \$29.50 per hour, for hours of service mutually agreed to, at one or any combination of four Linn County locations, with the start date and duration for said services to be determined, on the terms and conditions set forth in this First Amendment.
- 2. **NO FURTHER MODIFICATION.** Except as specifically set forth in this First Amendment, all of the terms and provisions of the Contract shall remain unmodified and in force and effect.

IN WITNESS WHEREOF, the parties hereto have duly executed this First Amendment as of the day and year first above written.

LINN COUNTY, IOWA

PER MAR

Stacey Walker, Chairperson
Linn County Board of Supervisors

Justin Ellyson, Operations Manager
Per Mar Security and Research Corp.